

CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT ADVISORY FIRE COMMISSION

4005 Port Chicago Highway, Suite 250, Concord, CA 94520

AGENDA

MONDAY
August 8, 2022
7:00 PM

VIRTUAL MEETING ONLY

CORONA VIRUS (COVID-19) ADVISORY INFORMATION

As permitted by Government Code section 54953 (e), and in accordance with the County Public Health Officer's recommendations for virtual meetings and social distancing, Contra Costa County Fire Protection District Advisory Fire Commission members may participate in the meeting remotely. The Commission meeting will be accessible, via Zoom teleconference or videoconference, to all members of the public. Persons who wish to provide public comment may do so during the Public Comments Period portion of the meeting.

If you would like to watch the meeting or speak on an agenda item, you can access the meeting remotely from a PC, Mac, iPad, iPhone, or Android device.

Please use this URL:

<https://cccfd.zoom.us/j/81359818616?pwd=K1hxZzU5T2dNc3lDdVN4WUJlaXp2QT09>

Meeting ID: 813 5981 8616

Passcode: 110005

Or join by phone:

Dial: 1 253 215 8782 US

Meeting ID: 813 5981 8616

Passcode: 110005

Assistance for Persons with Disabilities: The Contra Costa County Fire Protection District Advisory Fire Commission (CCCFPDAFC) will provide reasonable accommodations for persons with disabilities planning to attend CCCFPDAFC meetings who contact the Executive Secretary at least 24 hours before the meeting at (925) 941-3300, extension 1200.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by Fire District staff to a majority of members of the CCCFPDAFC less than 72 hours prior to that meeting are available for public inspection at 4005 Port Chicago Highway, Suite 250, Concord, CA 94520 during normal business hours.

- I. Call to Order / Roll Call
- II. Welcome and Introduction of New Commissioners – Brian Oftedal (At Large #1) and Susanna Thompson (At Large Alternate #3)
- III. Public Comments Period (non-Agenda items) – *Three-minute time limit per comment.*
- IV. Public Hearings
 - A. August 3, 2022 Report on the Cost of Abatement
 - B. Hajura Mohamed / Parcel Number 096-016-001
 - C. Hearing on Abatement Orders
- V. Consent Items – *Items are subject to removal from the consent calendar by request of any Commissioner or on request for discussion by a member of the public.*
 - A. Approval of June 13, 2022 Meeting Minutes
 - B. Approval of July 11, 2022 Meeting Minutes
 - C. Accept and File Reports
 1. Personnel Report
 2. Operating Budget
 3. Fire Prevention Reports
 4. Monthly Activity Reports
 5. Suppression Leave Summary
 6. Correspondence
- VI. Discussion Items
 - A. Declaration of Surplus Equipment – Report of July 21, 2022
 - B. Introduction of Revised Bylaws
 - ~~C. Presentation: 501(c)(3) Foundation to Benefit Rescue Program (DC Stark)~~
- VII. Fire Chief's Report
- VIII. Commissioners' Comments / Items for Future Agendas
- IX. Next Special Meeting Date and Time – Monday, July 11, 2022, 7 p.m.
- X. Next Regular Meeting Date and Time – Monday, August 8, 2022, 7 p.m.

Assistance for Persons with Disabilities: The Contra Costa County Fire Protection District Advisory Fire Commission (CCCFPD AFC) will provide reasonable accommodations for persons with disabilities planning to attend CCCFPD AFC meetings who contact the Executive Secretary at least 24 hours before the meeting at (925) 941-3300, extension 1200.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by Fire District staff to a majority of members of the CCCFPD AFC less than 72 hours prior to that meeting are available for public inspection at 4005 Port Chicago Highway, Suite 250, Concord, CA 94520 during normal business hours.



CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

August 3, 2022

REPORT ON THE COST OF ABATEMENT

This report is filed in compliance with Section 14906, as modified by Section 13867 of the Health & Safety Code, and is an account of the cost of abatement on or adjacent to each separate parcel of land to be submitted to the County Auditor's Office for assessment against the respective parcels.

This account is hereby posted on the third day of August 2022, on the District Administration door, 4005 Port Chicago Highway, Suite 250, Concord, CA and Station 69, 4640 Appian Way, El Sobrante, CA.

This report will be submitted to the Commission for confirmation at the Advisory Fire Commission meeting to be held on the eighth day of August 2022 at 7:00 p.m.

By:

CHRIS BACHMAN/RG

Christopher Bachman
Assistant Fire Chief/Fire Marshal

and:

A handwritten signature in blue ink, appearing to read "Latonia Ellingberg", is written over a large, stylized blue scribble.

Latonia Ellingberg
Secretary to the
Advisory Fire Commission

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CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

August 3, 2022

TO: Chair, Advisory Fire Commission

FROM: Fire Chief Lewis T. Broschard III

SUBJECT: Hearing of Abatement Report

In accordance with requirements of the California State Health and Safety Code, the Advisory Fire Commission shall hold a hearing to confirm the charges of the 2021 Abatement Report so that these charges may be placed on the 2022-2023 tax roll. The total amount of this list is \$97,605.54.

The attached report is an itemized accounting of abatement costs incurred by this District for weed abatement and/or rubbish removal of the listed parcels, as provided for by State statutes and local ordinance.

1. The Commission Chair to open hearing in the matter of receiving and considering the 2022 Abatement Report on abatement costs incurred by the Fire District.
2. Upon hearing objections or protests, if any, by property owners, the Commission may overrule any or all objections or modify the Report as the Commission deems necessary.
3. Upon conclusion of the hearing, a Commission member should make a motion to confirm the Report: "Move that the Commission adopt the 'Resolution of Confirmation' confirming the Abatement Report."
4. An additional motion is necessary to allow adjustment or removal of charges without additional hearings: "Move that the Commission does hereby order the District staff to adjust or modify any charges found to be incorrect because the charge was entered:
 - a) more than once,
 - b) through clerical error,
 - c) through the error or mistake of a material fact, or
 - d) illegally."

LB/lmr

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CONTRA COSTA COUNTY
FIRE PROTECTION DISTRICT
ABATEMENT REPORT ON CHARGES FOR 2022 PRIOR TO August 8, 2022
8/2/2022

Exhibit "A"

PARCEL #	OWNER	Site Address	City	CHARGES
051-200-038	MANSOURI HASAN	HOLUB LN	ANTIOCH	\$877.50
051-200-039	MANSOURI HASAN	HOLUB LN	ANTIOCH	\$1,022.50
051-230-028	VINCI MARIA THERESA	3200 E 18TH STREET	ANTIOCH	\$772.75
068-094-013	DAVIS MARK C	1806 BLOSSOM DR	ANTIOCH	\$1,245.00
096-019-025	MIRKOOSHESH GHAZZALLE A	HIGHWAY AVE	BAY POINT	\$565.00
096-020-039	SPENCER PAUL TRE	354 PULLMAN AVE	BAY POINT	\$1,275.00
110-342-012	TRANS BAY FEDERAL S & L	PORT CHICAGO HWY	CONCORD	\$1,075.00
110-344-013	TRANS BAY FEDERAL S & L	PORT CHICAGO HWY	CONCORD	\$3,625.00
120-121-035	BRITTON EUGENE A & MARJORIE	MARVUE CIR	CONCORD	\$650.00
130-150-059	JABBAR AMJAD	GREEN GABLES CT	CONCORD	\$1,075.00
154-140-015	MONROE DAVID L	MORELLO AVE	PLEASANT HILL	\$1,095.00
154-190-039	CX INVESTMENT GROUP LLC	800 GOLF CLUB CIR	PLEASANT HILL	\$565.00
154-680-008	SANCERRE PARTNERS INC	SANCERRE CT	PLEASANT HILL	\$990.00
154-680-009	SANCERRE PARTNERS INC	SANCERRE CT	PLEASANT HILL	\$515.00
154-680-010	SANCERRE PARTNERS INC	SANCERRE CT	PLEASANT HILL	\$1,662.50
154-680-011	SANCERRE PARTNERS INC	SANCERRE CT	PLEASANT HILL	\$1,122.50
154-680-012	SANCERRE PARTNERS INC	SANCERRE CT	PLEASANT HILL	\$551.25
154-680-014	SANCERRE PARTNERS INC	SANCERRE CT	PLEASANT HILL	\$1,061.25
159-162-009	BROWN BRANDON	32 ALAN WAY	MARTINEZ	\$1,181.25
161-080-045	COMMON AREA-TRACT 7230	HILLER LN	MARTINEZ	\$650.00
164-311-018	WESTERN AMERICAN DEVELOPMENT	RELIEZ VALLEY RD	MARTINEZ	\$1,755.00
164-440-018	CAI CHRISTOPHER	HORIZON DR	MARTINEZ	\$1,245.00
177-150-010	PROSPER HOLDING LLC	194 HILLCROFT WAY	WALNUT CREEK	\$3,306.25
188-133-012	ZAPCHENK BLASE	280 CASTLE GLEN RD	WALNUT CREEK	\$1,287.50
188-170-022	MAUNG NAY WIN	71 SADDLE RD	WALNUT CREEK	\$3,200.00
232-040-022	UHL VALERY	11 SESSIONS RD	LAFAYETTE	\$3,412.50
237-420-002	PROPERTY MASTERSHIP EXCEL LLC	BRADBURY DR	LAFAYETTE	\$2,814.66
237-420-003	PROPERTY MASTERSHIP EXCEL LLC	BRADBURY DR	LAFAYETTE	\$990.00
239-070-034	LIU ZHIJUN	HAMLIN RD	LAFAYETTE	\$2,010.00
245-080-004	MARKLEY NOEL H	1183 GLEN RD	LAFAYETTE	\$1,530.00
248-150-001	EN DEVR INC	VIA ALTA	LAFAYETTE	\$9,150.00
366-150-034	FIRST CLASS FINANCIAL GROUP	318 CHRISTIE DR	MARTINEZ	\$5,070.00
366-150-035	FIRST CLASS FINANCIAL GROUP	342 CHRISTIE DR	MARTINEZ	\$3,922.50
367-070-004	LASHER ERIC	ALHAMBRA VALLEY RD	MARTINEZ	\$1,542.50
367-070-014	BRASHER GIL W & STEPHANIE T	ALHAMBRA VALLEY RD	MARTINEZ	\$4,475.00
370-102-005	DECARVALHO REINALDO	ST MARYS ST	MARTINEZ	\$1,785.00
370-102-006	TROYS CONTRACTING	ST MARYS ST	MARTINEZ	\$862.50
370-102-007	HENDERSON ARTHUR DAVID	ST MARYS ST	MARTINEZ	\$862.50
370-110-006	MARIETTI CHARLES	ST MARYS ST	MARTINEZ	\$1,075.00
372-154-009	JAQUES WILLIAM & MAY	W PARK ST	MARTINEZ	\$862.50
372-154-010	COPHER JOSHUA D & KRISTIN D	W PARK ST	MARTINEZ	\$735.00
372-154-012	SUNNYSIDE TERRACE ESTATES	W PARK ST	MARTINEZ	\$905.00
376-032-047	SHELTON TIM	2315 WAYNE ST	MARTINEZ	\$2,380.00
403-333-015	GLIMME THOMAS MILTON TRE	2856 FLANNERY RD	SAN PABLO	\$650.00
403-482-031	MULLAN FELIX & FRENDIA DELISLE	2075 CYPRESS AVE	SAN PABLO	\$543.75
408-202-006	S & A INVESTMENT HOLDINGS LLC	113-115 BROOKSIDE DR	RICHMOND	\$856.67
409-032-013	TETREAUlt JOYCE LAURENE	1303 YORK ST	RICHMOND	\$735.00
409-032-015	DALRYMPLE ELIZABETH S	21 SANFORD AVE	RICHMOND	\$735.00
409-032-019	HORTON SAM & BERTHA	47 SANFORD AVE	RICHMOND	\$2,440.15
409-100-009	JONES NELLY	5TH ST	RICHMOND	\$480.00
409-132-002	WILSON FANNY ESTATE OF	616 GROVE AVE	RICHMOND	\$1,464.13
409-172-017	PAYSINGER LORENE TRE	TRUMAN ST	RICHMOND	\$1,361.21
409-261-013	HARMON LEONA M TRE	401 MARKET AVE	RICHMOND	\$699.13
409-291-008	RAY JAMES & CORINEA	1920 6TH ST	RICHMOND	\$565.00
418-170-003	ALMON LANCE & SHERYL B	PARK AVE	RICHMOND	\$944.67
419-142-020	ABDELHALIM EHAB SUHAIL	FAIRVIEW AVE	SAN PABLO	\$786.25
419-142-021	ABDELHALIM EHAB SUHAIL	FAIRVIEW AVE	SAN PABLO	\$786.25
419-142-022	ABDELHALIM EHAB SUHAIL	FAIRVIEW AVE	SAN PABLO	\$786.25
426-243-039	EDWARDS JOSEPH J	49 HELTSLEY PL	EL SOBRANTE	\$1,075.00
431-070-031	INSALACO ROBERT	71 AVENIDA MARTINEZ	EL SOBRANTE	\$774.67
433-280-004	HAAS RICHARD & CAROLYN	2543 HEIDE CT	EL SOBRANTE	\$4,305.00
435-120-009	MANNING NEXTBAY VENTURE LLC	SAN PABLO DAM RD	EL SOBRANTE	\$862.50
COUNT: 62			TOTAL	\$97,605.54



ABATEMENT WORK ORDER

Date: 05/31/2022

Surveyor: Giddis, Chris

APN: 096-016-001

Address: 95 Crivello Ave, Bay Point CA

Parcel Size: 7500 sq ft Abate: 7000sq ft Type: HDE

Instructions: Cut all weeds and grass to 3 inches or less

Owner: Federal National Mortgage Assn c/o LoanCare LLC

Address: [X] Good [] Not Good Phone Number:

Taxes: [X] Paid [] Unpaid

Previous Work Order(s):

CCCFPD ESTIMATE: \$ 300

Cert Card Received: Date: 05/06/2022 No: as of: USPS Explanation:

Date Surveyor Submits Work Order: 05/31/2022 Clerk Initials: DDB

Work Order Approvals: Inspector Giddis: 05/31/2022 Captain Laing: 06/13/2022

Date Submitted to Contractor: 06/14/2022 Clerk Initials: DDB

Date Completed Work Order Returned by Contractor: 07/12/2022

Reinspection Date: 07/12/2022 Status: Satisfactory Surveyor: Giddis, Chris

CONTRACTOR

Date: 06/27/2022 Pictures: 5 Invoice #: 0425

Area: Type: HW & DR Completion Date: 06/30/2022

Description	# of Employees	Hours Spent	Cost
6/27/2022 - Hand work	5	1	\$ 425.00
6/30/2022-handword & debris remov	6	4	\$ 2040.00
Dump receipt - 3373312			\$ 96.20

Total: \$ 2561.20 Lemr. +225 adm fee

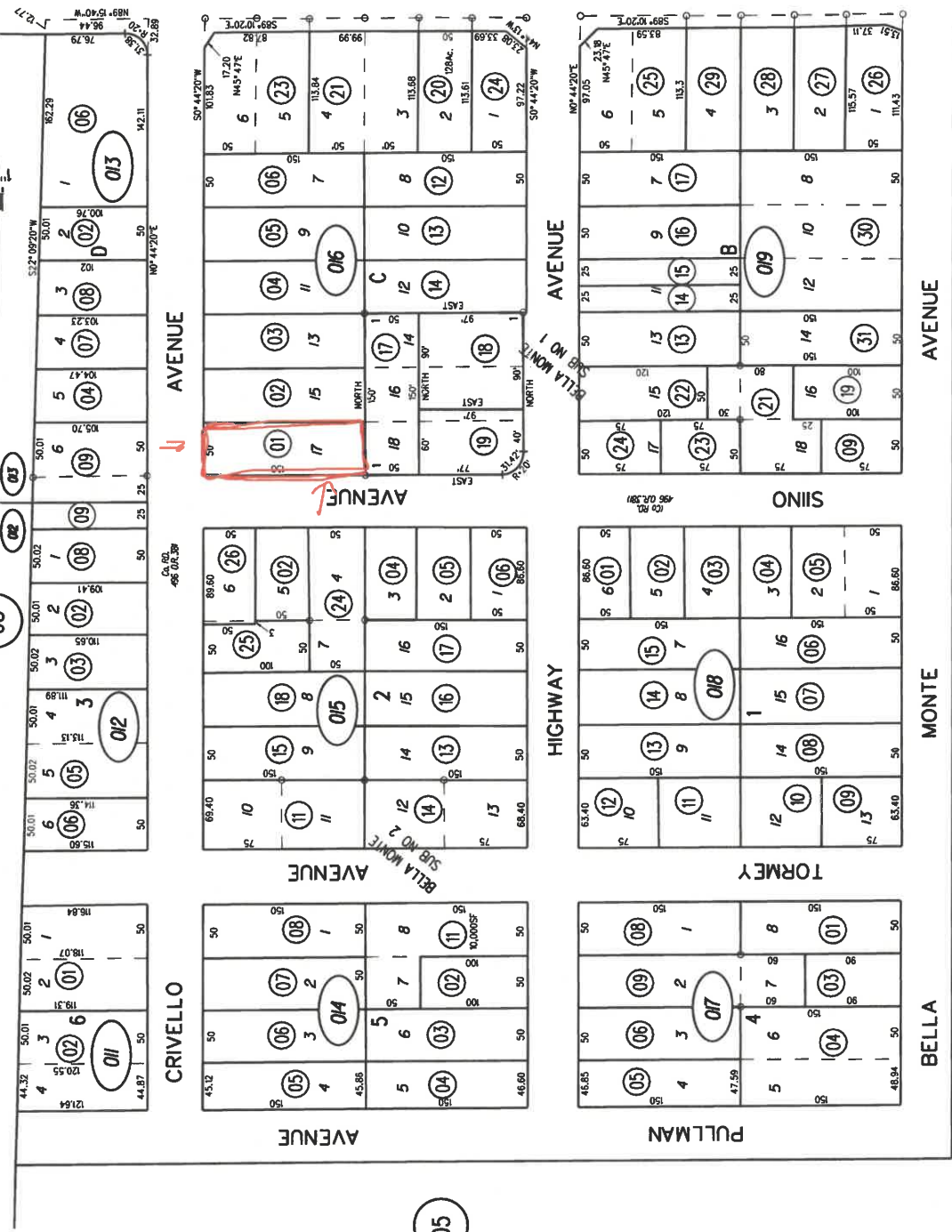
2,786.20

096-016-001

BELLA MONTE SUBDIVISION UNITS 1 & 2

1-20PM6 12-21-71

BUCK BOUNDARY



NOTE: THIS MAP WAS PREPARED FOR ASSESSMENT PURPOSES ONLY. NO LIABILITY IS ASSUMED FOR THE ACCURACY OF THE INFORMATION DELINEATED HEREON. ASSESSOR'S PARCELS MAY NOT COMPLY WITH LOCAL LOT SPLIT OR BUILDING SITE ORDINANCES.

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ASSESSOR'S MAP
BOOK 96 PAGE 1
CONTRA COSTA COUNTY, CALIF.

096-016-001

5/27/22 CJG WO





APN: 096-016-001 Before 6/27/22



APN: 096-016-001 After 6/30/22

096-016-001 5/27/22

CJG WO





APN: 0996-016-001 Before 6/27/22



APN: 096-016-001 After 6/30/22

1300 LOVERIDGE RD
PITTSBURG, CA 94565
(925) 473-0180
In/Out: IN
Customer: PUBLIC CUSTOMER
Origin: PITTSBURG - CIT
Truck: PUBLIC CLEAN G D 15
ment:

Ticket#: 3373312
Date: 6/30/22
Time: 13:10 PM
User: GVWOODOUT

SYSTEM GENERATED
Type: CR CRD \$96.20
ACCT#: 5759 AUTH#: 001275

Material	Unit	Rate	Qty	Amount
CLEAN GR	TN	120.250	0.80	96.20
Gross:	11400 LB	1	Total:	\$96.20
Tare:	9800 LB	1		
Net:	1600 LB			

X _____
Customer Signature
Weighmaster: WOOD SCALE OUT
M=MANUAL T=STORED TARE 1/2=SCALE

APN: 096-016-001 After 6/30/22

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[Reports](#)

[Tracking](#)

[Supplies](#)


[Home](#) > [Tracking](#) > Status History

Status History ?

♦ **Tracking Number Information**

Meter:	31222012	Mailing Date:	05/06/22 11:21 AM
Tracking Number:	9171969009350263058555	Sender:	096-016-001
Current Status:	OK : Delivered	Recipient:	
Class of Mail	FC	Zip Code:	23452
Service:	ERR	City:	VIRGINIA BCH
Value	\$0.530	State:	VA

[Proof of Delivery](#)



Ciara Rose
Ciara Rose

♦ **Status Details**

▼ Status Date	Status
Wed, 05/18/22, 11:24:00 AM	OK : Delivered
Wed, 05/18/22, 09:19:00 AM	Arrival at Unit
Wed, 05/18/22, 06:10:00 AM	Out for Delivery
Tue, 05/17/22, 10:24:00 AM	Arrival at Unit
Mon, 05/09/22, 11:54:00 PM	Processed (processing scan)
Mon, 05/09/22, 10:17:00 PM	Processed (processing scan)
Mon, 05/09/22, 09:14:00 PM	Processed (processing scan)
Mon, 05/09/22, 07:59:00 PM	Origin Acceptance
Sat, 05/07/22, 09:27:00 AM	OK: USPS acknowledges reception of info

Note: Delivery status updates are processed throughout the day and posted upon receipt from the Postal Service.

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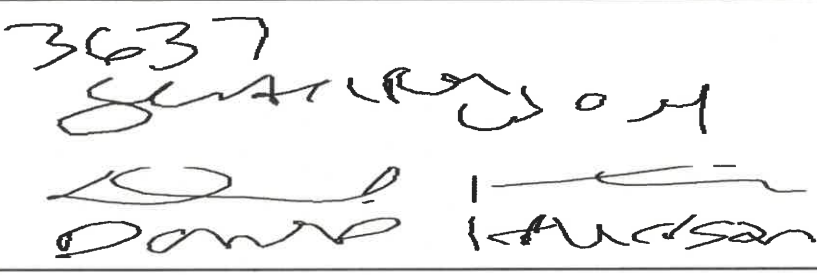
[Home](#) > [Tracking](#) > Status History

Status History ?

Tracking Number Information

Meter:	31222012	Mailing Date:	05/27/22 07:15 AM
Tracking Number:	9171969009350270111588	Sender:	096-016-001
Current Status:	OK : Delivered	Recipient:	
Class of Mail	FC	Zip Code:	23452
Service:	ERR	City:	VIRGINIA BCH
Value	\$0.530	State:	VA

[Proof of Delivery](#)



Status Details

▼ Status Date	Status
Wed, 06/01/22, 10:26:00 AM	OK : Delivered
Wed, 06/01/22, 07:08:00 AM	Out for Delivery
Wed, 06/01/22, 06:57:00 AM	Arrival at Unit
Mon, 05/30/22, 08:21:00 PM	Processed (processing scan)
Mon, 05/30/22, 08:34:00 AM	Processed (processing scan)
Sat, 05/28/22, 09:25:00 AM	OK: USPS acknowledges reception of info
Fri, 05/27/22, 09:45:00 PM	Processed (processing scan)
Fri, 05/27/22, 08:49:00 PM	Processed (processing scan)
Fri, 05/27/22, 07:34:00 PM	Origin Acceptance

Note: Delivery status updates are processed throughout the day and posted upon receipt from the Postal Service.

FAP3439 SECURED PROPERTY TAXES - TAX YEAR 2021-2022 08/02/2022 11:02:25

PARCEL INFORMATION	ASSESSEE NAME AND ADDRESS	VALUATION DATA
096 016 001 8 00	FEDERAL NATIONAL MORTGAGE ASSN	LAND 141,450
05212		IMPR
BILL: 2021 101382 BTCH	C/O LOANCARE LLC	PERS
DESC: BELLA MONTE SUBN #1	3637 SENTARA WAY	LESS EXEMPTIONS
LOT 17 BLK C	VIRGINIA BEACH VA	23452
PROPERTY ADDR		
95 CRIVELLO AVE		
BAYPT		ASSESSED VALUE
		141,450

T A X D E T A I L			
DESCRIPTION	TOTAL AMOUNT	1ST INSTALLMENT	2ND INSTALLMENT
TRA 79024 RATE 1.1154	1,577.73		
LEVIES	711.25		
SUBTOTAL	2,288.98	1,144.49	1,144.49
PENALTIES			
COST			

PAID 11022021	PAID 11022021
BATCH 2021306998	BATCH 2021306998

TOTAL TAXES	2,288.98	1,144.49	1,144.49
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ENTER NEXT PARCEL NUMBER, OR PF1 OR PF2 FOR DETAIL ON THIS PARCEL

**CONTRA COSTA COUNTY
FIRE PROTECTION DISTRICT
HEARING ON ABATEMENT ORDERS
August 8, 2022
EXHIBIT "1"**

	DATE HEARING NOTICE SENT	APN	OWNER	SITE ADDRESS	CITY
1	07/22/2022	028-060-015	MTV BAY AREA PROPERTIES LLC	1971 TAYLOR RD	BETHEL ISLAND
2	07/22/2022	028-060-019	WALDHAUS JAMES W & SUSANA E	2115 TAYLOR RD	BETHEL ISLAND
3	07/22/2022	029-081-018	HUANG SERENA J	3935 WILLOW RD	BETHEL ISLAND
4	07/22/2022	031-040-007	GARCIA LORENZO Z & AMPARO M	2665 TAYLOR RD	BETHEL ISLAND
5	07/22/2022	032-340-017	CIVIC SUMMER LAKE NORTH LLC	3611 E CYPRESS RD	OAKLEY
6	07/22/2022	095-060-016	ESPINDOLA GABRIEL & KRISTY L	183 BELLA VISTA AVE	BAY POINT
7	07/22/2022	096-019-031	ZARAGOZA JOANNA ITZEL CHAVEZ	64 BELLA MONTE AVE	BAY POINT
8	07/22/2022	110-421-038	LIN YI	3743 N RANCHFORD CT	CONCORD
9	07/22/2022	127-063-001	PIERCE AYAKO TRE	106 LORENZO DR	PLEASANT HILL
10	07/22/2022	130-050-010	BELLAFRONTE VINCENT A & SARA	2 EASTRIDGE LN	CONCORD
11	07/22/2022	130-230-029	KHILKO ANDREY & NATALIA	3571 TREAT BLVD	CONCORD
12	07/22/2022	143-010-020	COWEN JOHN A	8 AMBERWOOD LN	WALNUT CREEK
13	07/22/2022	154-150-025	CONTRA COSTA COUNTRY CLUB	GOLF CLUB RD	PLEASANT HILL
14	07/22/2022	155-060-014	ABAURREA LORA ELIZABETH	VINE HILL WAY	MARTINEZ
15	07/22/2022	164-132-001	MEMMO FRANCES	297 STRAND AVE	PLEASANT HILL
16	07/22/2022	167-291-007	SALZMAN ROBERT TRE	1820 IVANHOE AVE	LAFAYETTE
17	07/22/2022	169-321-024	WOOD LOIS ELEANOR	1419 DOS PALOS DR	WALNUT CREEK
18	07/22/2022	182-101-021	BOSSERT RONALD C & IRENE TRE	49 BEECH CT	WALNUT CREEK
19	07/22/2022	187-020-068	LUKASZEWSKI ANDREW	RUDGEAR DR	WALNUT CREEK
20	07/22/2022	230-030-011	CHABRA RAJ & VICKI V TRE	1482 RELIEZ VALLEY RD	LAFAYETTE
21	07/22/2022	238-050-002	GAINEY JOHN L & SUE L	2685 NEWELL W AVE	WALNUT CREEK
22	07/22/2022	245-010-018	BRUZZONE JOAN E	FRANKLIN LN	LAFAYETTE
23	07/22/2022	245-010-019	BRUZZONE JOAN E	NO ADDRESS	LAFAYETTE
24	07/22/2022	372-062-001	EVANS CHRISTOPHER NULTY TRE	513 TALBART ST	MARTINEZ
25	07/22/2022	376-172-032	BASS JEREMIAH & LYNN	ESTUDILLO ST	MARTINEZ
26	07/22/2022	420-140-003	ROMAN CATHOLIC BISHOP OAKLAND	SAN PABLO DAM RD	EL SOBRANTE
27	07/22/2022	425-061-031	WONG EDWARD	43 LA PALOMA CT	EL SOBRANTE
28	07/22/2022	425-123-028	PRASAD RANJEET BABU & ANITA D	APPIAN WAY	EL SOBRANTE
29	07/22/2022	426-030-023	REISS ERICH K	1081 LINDELL DR	EL SOBRANTE
30	07/22/2022	430-020-008	BERNAL ROBERTO	SKYLINE DR	EL SOBRANTE
31	07/22/2022	430-020-009	JUAREZ JOAQUIN PEREZ	SKYLINE DR	EL SOBRANTE
32	07/22/2022	430-101-007	MCKIM STEPHANIE F	5691 CIRCLE DR	EL SOBRANTE
33	07/22/2022	430-102-003	ARELLANO-RODRIGUEZ SANDRA LUZ	5800 SKYLINE DR	EL SOBRANTE
34	07/22/2022	430-280-001	EGBERT IVAN P	2221 RANCHO RD	EL SOBRANTE



CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

MINUTES

June 13, 2022

The Advisory Fire Commission met at a regular meeting on Monday, June 13, 2022. Chair Guichard called the meeting to order at 7:05 p.m.

ROLL CALL

Present: Commissioners: Michael Daugelli – District III
Debra Galey – District IV
Matthew Guichard – District II
Richard Nakano – District V
Soheila Bana – At Large Alternate #1

Fire Chief: Lewis T. Broschard III

Absent: Richard “Tom” Chapman – At Large #2
Mike Egan – At Large #1 (arr. 7:40 p.m.)
Walter Fields – At Large Alternate #2
Clayton Laderer – At Large Alternate #3

PUBLIC HEARINGS

A. June 8, 2022 Report on the Cost of Abatement

Chair Guichard opened the public hearing on the June 8, 2022 Report on the Cost of Abatement. Hearing no objections or protests to the June 8, 2022 Abatement Report, the hearing was closed. Chair Guichard then asked for a motion to adopt the Resolution of Confirmation confirming the June 8, 2021 Abatement Report in the amount of \$9,608.50. Commissioner Nakano moved that the Commission adopt the Resolution of Confirmation confirming the Abatement Report, seconded by Commissioner Daugelli. Motion passed (AYES: Bana, Daugelli, Galey, Guichard, Nakano; ABSENT: Chapman, Egan).

Commissioner Galey made an additional motion to have District staff adjust or modify any charges found to be incorrect because the charge was entered:

- a) more than once,
- b) through clerical error,
- c) through the error or mistake of a material fact, or
- d) illegally

Motion seconded by Commissioner Nakano. Motion passed (AYES: Bana, Daugelli, Galey, Guichard, Nakano; ABSENT: Chapman, Egan).

B. Hearing on Abatement Orders

Chair Guichard opened the Hearing on Abatement Orders for all properties listed in Exhibit 1, dated June 13, 2022.

There were no property owners in attendance representing any of the 128 properties listed in Exhibit 1.

Chair Guichard closed the hearing and asked for a motion to uphold and enforce all abatement orders listed in Exhibit 1. Commissioner Nakano made a motion to uphold and enforce all abatement orders listed in Exhibit 1. Motion seconded by Commissioner Daugelli. Motion passed (AYES: Bana, Daugelli, Galey, Guichard, Nakano; ABSENT: Chapman, Egan).

PUBLIC COMMENTS

None

CONSENT ITEMS

A. April 11, 2022 Meeting Minutes

B. May 9, 2022 Meeting Minutes

C. Accept and File Reports:

1. Personnel Report
2. Operating Budget
3. Fire Prevention Reports
4. Monthly Activity Reports
5. Suppression Leave Summary
6. Correspondence

Commissioner Galey made a motion to accept and file all Consent Items. Motion seconded by Commissioner Nakano. Motion passed (AYES: Bana, Daugelli, Galey, Guichard, Nakano; ABSTAIN: Galey (Item A. ONLY); ABSENT: Chapman, Egan).

DISCUSSION ITEMS

A. Declaration of Surplus Equipment – Report of June 2, 2022

Commissioner Bana made a motion to approve the surplus of equipment listed on the declaration report of June 2, 2022. Motion seconded by Commissioner Daugelli.

Motion passed (AYES: Bana, Daugelli, Galey, Guichard, Nakano; ABSENT: Chapman, Egan).

B. Declaration of Surplus Equipment – Report of June 7, 2022

Commissioner Bana made a motion to approve the surplus of equipment listed on the declaration report of June 7, 2022. Motion seconded by Commissioner Galey. Motion passed (AYES: Bana, Daugelli, Galey, Guichard, Nakano; ABSENT: Chapman, Egan).

C. Changes to Composition of Advisory Fire Commission

Fire Chief Broschard explained that one of the covenants of the LAFCO resolution, regarding the annexation of ECCFPD, was to provide a seat on the Commission to represent the specific area covered by ECCFPD. State Law limits number of members of an advisory body to five or seven, and we have seven. Since there was a vacancy on the Commission, the Board's Internal Operations subcommittee determined that the best option was to convert the vacant seat to meet the LAFCO requirement. Therefore, as of the new appointments, the At Large #2 seat will represent the area covered by the soon to be former ECCFPD; and the At Large #1 seat will represent the remainder of the area covered by Contra Costa County Fire Protection District.

D. Proposed Changes to Delegation of Powers to Advisory Fire Commission

Fire Chief Broschard explained that numerous changes over the years have resulted in the Board of Directors performing many of the functions previously assigned to the Commission. In an effort to avoid duplicative responsibilities, the Board's Internal Operations subcommittee has proposed revising the Commission's duties with a focus on current specific needs of the Fire District that do not need to be met directly by the Board. With a focus on wildfire mitigation and risk reduction, per the proposal, the Commission would continue its external hazard related functions including serving as the Appeals Board for weed abatement matters, overseeing Hearings on Abatement Orders, and serving as liaisons and helping to educate the community. The Commission will also continue to approve the surplus of District property and other duties as may be assigned by the Board.

Chair Guichard noted that Bylaws would be revised by the Board's Internal Operations subcommittee and asked for a motion to accept the proposed changes.

Commissioner Bana made motion to accept the proposed changes. Motion seconded by Commissioner Daugelli. Motion passed (AYES: Bana, Daugelli, Galey, Guichard, Nakano; ABSENT: Chapman, Egan).

E. Nomination and Selection of Chair and Vice Chair

Chair Guichard made a motion to nominate Commissioner Galey as Chair. Commissioner Galey withdrew herself from consideration and nominated

Commissioner Guichard to serve another term as Chair. Motion seconded by Commissioner Nakano. Motion passed (AYES: Bana, Daugelli, Galey, Guichard, Nakano; ABSENT: Chapman, Egan).

Commissioner Galey made a motion to nominate Commissioner Nakano as Vice Chair. Motion seconded by Commissioner Daugelli. Motion passed (AYES: Bana, Daugelli, Galey, Guichard, Nakano; ABSENT: Chapman, Egan).

FIRE CHIEF'S REPORT

Reviewed/discussed the June 13, 2022 Fire Chief's report.

Chief Broschard noted that the Commission will continue to meet virtually for the foreseeable future and until the Fire District is able to conduct hybrid meetings that fully meet the requirements established by the Board of Supervisors.

COMMISSIONERS' COMMENTS / ITEMS FOR FUTURE AGENDAS

Chair Guichard noted that the Commission was previously involved in dedicating fire stations to fallen firefighters. On behalf of Commissioner Chapman, he broached the subject of pursuing the dedication of ST 9 to Fire Captain James Robert Haines who was lost due to being fatally struck by a large commercial vehicle.

Chief Broschard indicated that only the Board can actually approve the dedication of a fire station; and he is in support of working through the Commission to make that recommendation.

NEXT MEETING DATE AND TIME

The next Special meeting is scheduled for July 11, 2022, 7:00 p.m.

The next Regular meeting is scheduled for August 8, 2022, 7:00 p.m.

Meeting adjourned at 8:10 p.m.

Latonia Ellingberg, Recording Secretary



CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

MINUTES

July 11, 2022

The Advisory Fire Commission met at a special meeting on Monday, July 11, 2022. Vice Chair Nakano called the meeting to order at 7:07 p.m.

ROLL CALL

Present: Commissioners: Michael Daugelli – District III
Debra Galey – District IV
Richard Nakano – District V
Soheila Bana – At Large Alternate #1

Deputy Fire Chief: Aaron J. McAlister

Absent: Mike Egan – At Large #1
Matthew Guichard – District II
Walter Fields – At Large Alternate #2

HEARING ON ABATEMENT ORDERS

Vice Chair Nakano opened the Hearing on Abatement Orders for all properties listed in Exhibit 1, dated July 11, 2022.

There were no property owners in attendance representing any of the 57 properties listed in Exhibit 1.

Vice Chair Nakano asked for a motion to uphold and enforce all abatement orders listed in Exhibit 1. Commissioner Galey moved to uphold and enforce all abatement orders listed in Exhibit 1. Motion seconded by Commissioner Daugelli. Motion passed (AYES: Bana, Daugelli, Galey, Nakano; ABSENT: Egan, Guichard).

Meeting adjourned at 7:13 p.m.

NEXT MEETING DATE AND TIME

The next regular meeting is scheduled for August 8, 2022, 7:00 p.m.

Latonia Ellingberg, Recording Secretary



CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

TO: Advisory Fire Commission 
FROM: Jackie Lorrekovich, Chief of Administrative Services
SUBJECT: Personnel Report
DATE: August 8, 2022

SERVICE AWARDS

25-YEAR

Mary Enea	Fire District Dispatcher	07-17-97
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15-YEAR

Cynthia McGrath	Clerk – Senior Level	08-09-07
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10-YEAR

Rodel Bumanlag	Fire Equipment Mechanic I	07-23-12
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NEW HIRES

Erika Glenn	Fire District Dispatcher	07-05-22
Danielle Thomas	Fire Inspector I	07-18-22
James Hudgens	Fire Inspector I	07-18-22
William Pigozzo	Fire Inspector I	07-18-22

PROMOTIONS

Tracie Dutter	Assistant Fire Chief	08-01-22
Vito Impastato	Assistant Fire Chief	08-01-22
David Watson	Assistant Fire Chief	08-01-22
Charles Stark	Deputy Fire Chief	07-01-22
Randolph Green	Fire Captain	07-01-22
Nicole Donovan	Fire Inspector I	07-06-22

SUPPRESSION STAFFING VACANCIES

	Minimum Staffing	Current Staffing	Vacancies
Fire Captain	105	103	2
Fire Engineer	99	84	15
Firefighter	117	168	(51)
Total	321	355	(34)

NOTES

1. The suppression staffing report reflects full staffing with 33 fire companies and three Shift Training Captains. In June 2022, the District began staffing Fire Station 95. In July 2022, the District annexed ECCFPD and gained Fire Stations 92, 93, and 99.
2. Negative numbers represent a surplus over minimum staffing. Surplus staff at the Firefighter rank will eventually fill vacancies created through attrition and internal promotions to new positions established due to the annexation.
3. Current Firefighter surpluses also include staffing for Fire Station 4 in Walnut Creek (effective end of August 2022).

**CCCFPD General Fund Expenditures Summary
FY 2021-22 (as of 7-13-22)**

Dept	Obj	Sub Obj	Description	Appropriation	Adj	Expenditures	Encumbr	Balance	% Used
0952	6000	6201	GENERAL INVENTORY CLEARING	0	0	340,363	0	-340,363	
0952	6000	6203	FUEL INVENTORY CLEARING	0	0	45,153	0	-45,153	
0952	6000	6205	PARTS INVENTORY CLEARING	0	0	514,775	0	-514,775	
	6000	Total		0	0	900,292	0	-900,292	
7300	1000	1011	PERMANENT SALARIES	57,563,438	0	54,392,211	0	3,171,227	94.49%
7300	1000	1013	TEMPORARY SALARIES	1,495,980	0	1,449,938	0	46,042	96.92%
7300	1000	1014	PERMANENT OVERTIME	14,270,000	0	17,500,377	0	-3,230,377	122.64%
7300	1000	1015	DEFERRED COMP CTY CONTRB	65,000	0	67,635	0	-2,635	104.05%
7300	1000	1019	COMP & S D I RECOVERIES	0	0	-1,302,417	0	1,302,417	
7300	1000	1042	F.I.C.A.	1,042,952	0	1,139,864	0	-96,912	109.29%
7300	1000	1044	RETIREMENT EXPENSE	34,070,644	0	32,222,782	0	1,847,862	94.58%
7300	1000	1046	EXCESS RETIREMENT BENEFIT	140,000	0	244,691	0	-104,691	174.78%
7300	1000	1060	EMPLOYEE GROUP INSURANCE	7,175,028	0	6,832,948	0	342,080	95.23%
7300	1000	1061	RETIREE HEALTH INSURANCE	5,743,000	0	5,400,181	0	342,819	94.03%
7300	1000	1062	OPEB PRE-PAY	2,220,210	0	2,220,210	0	0	100.00%
7300	1000	1063	UNEMPLOYMENT INSURANCE	0	0	10,980	0	-10,980	
7300	1000	1070	WORKERS COMPENSATION INS	3,236,747	0	3,309,884	0	-73,137	102.26%
	1000	Total		127,022,999	0	123,489,283	0	3,533,716	97.22%
7300	2000	2100	OFFICE EXPENSE	134,010	0	82,950	0	51,060	61.90%
7300	2000	2102	BOOKS-PERIODICLS-SUBSCRPT	22,350	0	18,768	0	3,582	83.97%
7300	2000	2103	POSTAGE	0	0	1,078	0	-1,078	
7300	2000	2110	COMMUNICATIONS	688,500	0	715,099	0	-26,599	103.86%
7300	2000	2120	UTILITIES	416,840	0	517,675	0	-100,835	124.19%
7300	2000	2130	SMALL TOOLS & INSTRUMENTS	80,210	0	51,858	0	28,352	64.65%
7300	2000	2131	MINOR FURNITURE/EQUIPMENT	460,000	-5,638	563,165	10,791	-119,594	123.95%
7300	2000	2132	MINOR COMPUTER EQUIPMENT	257,450	0	235,915	558	20,977	91.64%
7300	2000	2140	MEDICAL & LAB SUPPLIES	231,200	0	353,331	0	-122,131	152.82% (1)
7300	2000	2150	FOOD	60,330	0	98,343	0	-38,013	163.01% (2)
7300	2000	2160	CLOTHING & PERSONAL SUPPL	941,040	0	874,759	0	66,281	92.96%
7300	2000	2170	HOUSEHOLD EXPENSE	360,940	0	346,319	0	14,621	95.95%
7300	2000	2190	PUBLICATNS & LEGL NOTICES	6,800	0	5,259	0	1,541	77.34%
7300	2000	2200	MEMBERSHIPS	37,840	0	21,065	0	16,775	55.67%
7300	2000	2250	RENTS & LEASES -EQUIPMENT	632,120	0	548,529	0	83,591	86.78%
7300	2000	2251	COMPUTER SOFTWARE COST	735,100	0	350,524	11,520	373,056	47.68%
7300	2000	2260	RENTS & LEASES -PROPERTY	8,510	0	6,760	0	1,750	79.44%
7300	2000	2270	MAINTENANCE -EQUIPMENT	343,040	0	301,524	0	41,516	87.90%
7300	2000	2271	VEHICLE REPAIRS	567,100	0	1,015,743	0	-448,643	179.11% (3)
7300	2000	2272	VEHICLE FUEL/OIL	543,000	0	818,811	0	-275,811	150.79% (4)
7300	2000	2273	CNTRL GARAGE TIRES	150,000	0	154,534	0	-4,534	103.02%
7300	2000	2276	MNTN RADIO-ELECTRON EQUIP	0	0	345	0	-345	
7300	2000	2281	MAINTENANCE OF BUILDINGS	1,045,000	0	1,013,054	0	31,946	96.94%
7300	2000	2282	GROUNDS MAINTENANCE	628,720	0	524,384	0	104,336	83.41%
7300	2000	2300	TRANSPORTATION AND TRAVEL	10,000	0	0	0	10,000	0.00%
7300	2000	2301	AUTO MILEAGE EMPLOYEES	3,000	0	2,120	0	880	70.67%
7300	2000	2303	OTHER TRAVEL EMPLOYEES	146,300	0	65,697	0	80,603	44.91%
7300	2000	2310	NON CNTY PROF SPCLZD SVCS	1,359,100	0	1,457,123	0	-98,023	107.21%
7300	2000	2314	CONTRACTED TEMPORARY HELP	35,000	7,904	50,309	18,242	-25,647	117.26%
7300	2000	2467	TRAINING & REGISTRATIONS	200,180	0	138,239	0	61,941	69.06%
7300	2000	2474	FIRE FIGHTING SUPPLIES	647,300	0	601,406	0	45,894	92.91%
7300	2000	2477	ED SUPPLIES AND COURSES	105,920	0	119,025	0	-13,105	112.37%
7300	2000	2479	OTHER SPECIAL DPMTAL EXP	32,750	7,711,000	18,151	0	7,725,599	0.23%
7300	2000	2490	MISC SERVICES & SUPPLIES	74,350	0	70,699	0	3,651	95.09%
	2000	Total		10,964,000	7,713,266	11,142,561	41,110	7,493,595	59.66%
7300	3000	3505	RETIRE OTH LONG TERM DEBT	2,553,244	0	2,484,732	0	68,512	97.32%
7300	3000	3515	INT ON OTH LONG TERM DEBT	391,295	0	421,508	0	-30,213	107.72%
7300	3000	3530	TAXES & ASSESSMENTS	74,000	0	46,971	0	27,030	63.47%

**CCCFPD General Fund Expenditures Summary
FY 2021-22 (as of 7-13-22)**

7300	3000	3611	INTERFUND EXP - GOV/GOV	3,131,071	0	2,887,617	0	243,454	92.22%
7300	3000	3614	DOIT PHONE EXCHANGE	7,458	0	7,600	0	-142	101.91%
7300	3000	3615	DOIT DATA PROC SVCS	205,400	0	195,066	0	10,334	94.97%
7300	3000	3616	DOIT DATA PROC SUPPLY	17,938	0	163	0	17,775	0.91%
7300	3000	3617	DOIT MNTN RADIO EQMT	50,000	0	33,152	0	16,848	66.30%
7300	3000	3618	DOIT OTHER TELCOM CHARGES	0	0	2,413	0	-2,413	
7300	3000	3619	GEN SVC-BLDG OCPNCY COSTS	2,494,872	0	2,287,549	0	207,323	91.69%
7300	3000	3620	GEN SVC-REQUESTED MNTCE	5,000	0	36,167	0	-31,167	723.35%
7300	3000	3622	GEN SVC-OTHER GS CHARGES	213,964	0	100,069	0	113,895	46.77%
7300	3000	3626	INFO SECURITY CHG	37,758	0	32,812	0	4,946	86.90%
		<u>3000 Total</u>		<u>9,182,000</u>	<u>0</u>	<u>8,535,818</u>	<u>0</u>	<u>646,182</u>	<u>92.96%</u>
7300	4000	4713	FS10-SEWER LINE AND ADA	0	165,000	164,164	0	836	99.49%
7300	4000	4715	FS 2-UPGRADE GENERATOR	0	55,000	61,118	0	-6,118	111.12%
7300	4000	4716	FS 81-UPGRADE GENERATOR	0	55,000	46,578	0	8,422	84.69%
7300	4000	4951	OFFICE EQUIP & FURNITURE	30,000	5,638	30,433	14,331	-9,126	85.39%
7300	4000	4953	AUTOS & TRUCKS	300,000	3,840,346	3,944,549	0	195,797	95.27%
7300	4000	4955	RADIO & COMMUNICATN EQUIP	300,000	-165,000	28,358	103	106,539	21.01%
7300	4000	4956	TOOLS & SUNDRY EQUIPMENT	68,000	37,916	38,044	0	67,872	35.92%
		<u>4000 Total</u>		<u>698,000</u>	<u>3,993,900</u>	<u>4,313,245</u>	<u>14,434</u>	<u>364,220</u>	<u>91.93%</u>
7300	5000	5011	REIMBURSEMENTS-GOV/GOV	11,451,540	0	11,451,540	0	0	100.00%
7300	5000	5016	TRANSFERS - GOV/GOV	2,605,460	0	2,604,794	0	666	99.97%
		<u>5000 Total</u>		<u>14,057,000</u>	<u>0</u>	<u>14,056,334</u>	<u>0</u>	<u>666</u>	<u>100.00%</u>
		<u>Grand Total</u>		<u>161,923,999</u>	<u>11,707,166</u>	<u>162,437,533</u>	<u>55,545</u>	<u>11,138,087</u>	<u>93.55%</u>

- (1) COVID supplies
- (2) Purchases of Drip-Drop
- (3) Engine overhaul on Engine 02
- (4) Fuel cost increase



FIRE PREVENTION BUREAU JUNE YEAR-TO-DATE



CE

Code Enforcement

1,759

- > 1,759 Residential Inspections
- > 16 Educational, High-rise and I-3

109 Other Occupancy Inspections

25%

Compliance for State
Mandated Inspections

Misc. Inspections

- 0 Re-inspections Completed
- 79 Completed 850 Inspections
- 6 Special Event Inspections

E

Engineering

2,021

- > 2,021 Construction Inspections

1,177 Plan Reviews

CRR

Community Risk Reduction

2

Defensible Space

1,910

Weed Abatement Activities

0/3

Firewise Communities

1

CRR Surveys

FIU

Fire Investigations 480

Arrests 22

Injuries from Fire 7

Fatalities from Fire 1



Followers 9,900



Followers 23,700



Followers 17,200



Pub Ed Events 27
Total Educated 1,281



FIRE PREVENTION BUREAU JULY YEAR-TO-DATE



CE

Code Enforcement

2,352

- > 2,352 Residential Inspections
- > 45 Educational, High-rise and I-3

117 Other Occupancy Inspections

33%

Compliance for State
Mandated Inspections

Misc. Inspections

- 0 Re-inspections Completed
- 89 Completed 850 Inspections
- 12 Special Event Inspections

E

Engineering

2,343

- > 2,343 Construction Inspections

1,393 Plan Reviews

CRR

Community Risk Reduction

4

Defensible Space

2,514

Weed Abatement Activities

0/3

Firewise Communities

1

CRR Surveys

FIU

Fire Investigations 599

Arrests 27

Injuries from Fire 10

Fatalities from Fire 2



Followers 9,900



Followers 23,700



Followers 17,200



Pub Ed Events 29
Total Educated 1,296

Response by Station

(06/01/22 ~ 06/30/22)

Station	Runs	Runs/Day	Code 3
6	676	22.53	519
1	430	14.33	291
70	422	14.07	349
81	409	13.63	347
52	369	12.3	294
53	363	12.1	311
84	352	11.73	277
83	348	11.6	293
82	323	10.77	274
5	311	10.37	244
88	272	9.07	244
85	268	8.93	231
9	259	8.63	198
86	240	8	198
8	208	6.93	156
2	206	6.87	160
10	203	6.77	159
14	196	6.53	148
3	183	6.1	151
87	182	6.07	148
13	176	5.87	135
69	153	5.1	129
59	137	4.57	115
95	128	4.27	115
11	108	3.6	84
15	102	3.4	78
7	99	3.3	70
22	67	2.23	50
16	66	2.2	40
17	45	1.5	32
19	10	0.33	8
	7311	243.7	5848

(07/01/22 ~ 07/31/22)

Station	Runs	Runs/Day	Code 3
6	634	20.45	482
70	477	15.39	401
1	429	13.84	292
81	382	12.32	329
83	379	12.23	325
5	369	11.9	303
84	347	11.19	294
82	342	11.03	298
85	340	10.97	301
88	322	10.39	271
92	294	9.48	241
93	280	9.03	215
9	264	8.52	209
86	246	7.94	208
8	206	6.65	156
10	205	6.61	156
87	192	6.19	161
3	187	6.03	153
2	179	5.77	141
13	164	5.29	129
14	153	4.94	108
99	152	4.9	123
69	144	4.65	125
15	134	4.32	84
95	110	3.55	93
7	105	3.39	77
11	96	3.1	70
22	80	2.58	58
52	68	2.19	48
16	62	2	44
17	52	1.68	42
53	51	1.65	43
59	26	0.84	22
19	17	0.55	14
21	9	0.29	9
	7497	241.84	6025

Response by Company

(06/01/22 ~ 06/30/22)

(07/01/22 ~ 07/31/22)

Unit	Runs	Runs/Day	Code 3
E106	459	15.3	379
E181	392	13.07	332
E152	358	11.93	284
E153	341	11.37	291
T183	314	10.47	262
E182	306	10.2	258
T184	306	10.2	235
E170	291	9.7	256
E105	289	9.63	223
E101	269	8.97	197
E188	252	8.4	225
E185	250	8.33	214
E109	248	8.27	187
E186	224	7.47	184
T106	217	7.23	140
E102	199	6.63	153
E108	199	6.63	148
T114	191	6.37	143
E187	182	6.07	148
E103	181	6.03	149
E110	173	5.77	130
E113	169	5.63	128
T101	161	5.37	94
E169	142	4.73	119
T170	131	4.37	93
E159	127	4.23	106
E195	110	3.67	97
E111	102	3.4	79
E115	99	3.3	76
E107	83	2.77	55
E116	66	2.2	40
E122	62	2.07	46
E117	43	1.43	30
E383	34	1.13	31
R10	29	0.97	28
DZ220	26	0.87	24
WT105	22	0.73	21
DZ220T	20	0.67	18
E353	20	0.67	18
E688	20	0.67	19
E381	17	0.57	15
E386	16	0.53	14
E685	16	0.53	15

Unit	Runs	Runs/Day	Code 3
E106	401	12.94	321
E181	360	11.61	308
T183	350	11.29	296
E105	330	10.65	264
E170	322	10.39	284
E182	321	10.35	278
T184	315	10.16	265
E185	308	9.94	271
E188	301	9.71	251
E192	277	8.94	225
E101	270	8.71	204
E193	265	8.55	200
E109	252	8.13	198
T106	233	7.52	161
E186	218	7.03	181
E108	197	6.35	147
E187	192	6.19	161
E103	184	5.94	150
E110	173	5.58	125
E102	172	5.55	134
T101	159	5.13	88
T170	155	5	117
E113	153	4.94	118
T114	146	4.71	102
E169	141	4.55	122
E199	139	4.48	110
E115	127	4.1	77
E107	96	3.1	68
E111	91	2.94	65
E195	88	2.84	71
E122	70	2.26	48
E152	66	2.13	46
E116	62	2	44
E117	52	1.68	42
E153	50	1.61	42
WT105	39	1.26	39
E383	29	0.94	29
E386	28	0.9	27
R10	27	0.87	26
E685	26	0.84	24
E159	25	0.81	21
E381	22	0.71	21
E688	21	0.68	20

R82	12	0.4	11
BS107	11	0.37	11
E369	11	0.37	10
E395	11	0.37	11
E609	11	0.37	11
E608	9	0.3	8
E302	7	0.23	7
E313	7	0.23	7
E359	7	0.23	6
E619	7	0.23	5
WT152	7	0.23	6
WT195	7	0.23	7
E311	6	0.2	5
E114	5	0.17	5
E307	5	0.17	4
E322	5	0.17	4
R382	5	0.17	5
E352	4	0.13	4
E315	3	0.1	2
E319	3	0.1	3
WT159	3	0.1	3
E303	2	0.07	2
E317	2	0.07	2
WT153	2	0.07	2
FB285	1	0.03	1
FB85	1	0.03	1
R310	1	0.03	1
	7311	243.7	5848

R82	19	0.61	18
DZ220	17	0.55	17
E393	15	0.48	15
E395	12	0.39	12
E609	12	0.39	11
DZ220T	11	0.35	11
E313	11	0.35	11
E619	11	0.35	9
E322	10	0.32	10
WT195	10	0.32	10
E392	9	0.29	8
E608	9	0.29	9
WT192	8	0.26	8
BS107	7	0.23	7
E114	7	0.23	6
E302	7	0.23	7
E315	7	0.23	7
E399	7	0.23	7
E319	6	0.19	5
WT199	6	0.19	6
DZ221	5	0.16	5
E311	5	0.16	5
FB85	5	0.16	5
R310	5	0.16	5
DZ221T	4	0.13	4
E384	4	0.13	1
E303	3	0.1	3
E369	3	0.1	3
E307	2	0.06	2
R382	2	0.06	2
E352	1	0.03	1
E353	1	0.03	1
E385	1	0.03	1
WT152	1	0.03	1
WT159	1	0.03	1
	7497	241.84	6025

Contra Costa County Fire Protection District

Station Summary

Year: 2022

Month: 7

Fire

Code 3

Area	City	Code 3 Calls	Mutual Aid	Auto Aid	Struc.	Veg.	Other	EMS Rescue	Hazard	Public Service	Mistaken Alarm	False Alarm	Other NF	Total	PP - FD Processing	FD - FE Turnout	FE - FA Travel	Total Response
01	Walnut Creek	154	0	1	2	0	6	121	6	16	55	16	0	222	01:41	01:16	04:38	07:46
02	Pleasant Hill	128	0	1	1	1	4	106	3	10	35	10	0	170	01:39	01:14	04:36	07:32
03	Walnut Creek	163	0	0	0	1	0	154	1	12	28	5	2	203	01:44	01:38	04:46	08:04
04	Walnut Creek	22	0	2	0	0	0	14	1	3	9	1	1	29	01:29	01:12	08:06	10:33
05	Pleasant Hill	158	0	0	0	1	10	130	3	13	31	16	0	204	01:32	01:19	04:38	07:35
06	Concord	340	0	2	0	5	23	266	7	25	87	33	0	446	01:35	01:20	04:49	07:46
07	Walnut Creek	66	0	0	0	0	2	61	5	8	16	8	0	100	01:37	01:17	04:54	07:42
08	Concord	117	0	0	2	0	3	106	6	18	17	8	0	160	01:31	01:31	03:46	06:56
09	Pacheco	153	0	0	0	4	6	109	4	13	48	12	0	196	01:35	01:31	05:18	08:24
10	Concord	86	0	0	2	3	1	75	4	9	12	4	0	110	01:40	01:35	04:04	07:24
11	Clayton	67	0	1	0	0	2	61	1	11	14	7	0	96	01:23	01:25	05:03	08:02
12	Martinez	71	0	1	2	3	6	44	2	5	27	4	0	93	01:25	01:28	06:21	09:05
13	Martinez	44	0	3	0	1	2	37	1	4	14	1	1	61	01:36	01:22	05:30	08:30
14	Martinez	50	0	0	0	1	3	46	1	9	9	5	0	74	01:31	01:39	03:54	06:55
15	Lafayette	57	0	6	0	0	7	48	1	15	15	10	2	98	01:35	01:13	05:05	07:57
16	Lafayette	16	0	5	0	0	0	21	1	6	0	1	2	31	01:50	01:26	05:54	09:12
17	Lafayette	10	0	2	0	2	0	7	1	1	3	1	0	15	01:07	01:15	05:44	08:07
18	Clyde	8	0	0	0	0	0	5	0	1	7	1	0	14	01:22	01:42	07:34	10:00
19	Martinez	8	0	3	0	0	0	7	0	3	1	0	0	11	01:59	01:35	11:14	13:20
21	Concord	67	0	1	0	1	1	61	3	3	9	3	0	81	01:30	01:26	06:17	09:16
22	Concord	30	0	0	1	0	2	19	3	8	8	4	0	45	01:25	01:15	05:23	08:29
69	El Sobrante	86	0	28	1	0	4	74	5	4	7	3	4	102	01:37	01:42	04:08	07:35
70	San Pablo	345	0	131	2	8	27	248	10	14	83	13	17	422	01:41	01:41	04:48	08:17
81	Antioch	284	0	0	2	13	17	213	3	15	58	17	0	338	01:38	01:20	04:37	07:39
82	Antioch	220	0	2	5	7	10	168	0	16	45	10	0	261	01:38	01:14	04:51	07:52
83	Antioch	233	0	2	0	10	14	187	3	13	43	10	0	280	01:27	01:30	04:46	07:52
84	Pittsburg	113	0	1	4	8	7	75	0	5	36	6	0	141	01:31	01:19	05:28	07:57
85	Pittsburg	247	0	2	4	8	21	177	2	5	62	11	1	291	01:30	01:22	04:39	07:38
86	Bay Point	170	0	2	3	6	12	127	0	6	40	16	1	211	01:29	01:22	04:36	07:40
87	Pittsburg	83	0	1	1	6	2	63	3	1	19	4	0	99	01:24	01:25	04:36	07:31
88	Antioch	164	0	2	1	10	13	107	4	10	46	5	1	197	01:32	01:09	05:17	08:18
CON		607	3	15	6	14	31	478	17	55	148	38	1	788	01:34	01:25	06:08	09:03
**Other		134	2	146	5	8	5	64	0	5	51	7	1	146	01:16	01:03	05:26	07:57
		4501	5	360	44	121	241	3479	101	342	1083	290	34	5735				

Time caps: Yes Processing: 5:00 mins; Turnout: 4:00 mins; Travel: 14:00 mins; Total Response: 16:00 mins (Revised on 07/01/2022)

Contra Costa County Fire Protection District

Year: 2022 Month: 7

Code 3

Fire

Area	City	Code 3 Calls	Mutual Aid	Auto Aid	Struc.	Veg.	Other	EMS Rescue	Hazard	Public Service	Mistaken Alarm	False Alarm	Other NF	Total	PP - FD Processing	FD - FE Turnout	FE - FA Travel	Total Response
01	Walnut Creek	154	0	1	2	0	6	121	6	16	55	16	0	222	01:41	01:16	04:38	07:46
02	Pleasant Hill	128	0	1	1	1	4	106	3	10	35	10	0	170	01:39	01:14	04:36	07:32
03	Walnut Creek	163	0	0	0	1	0	154	1	12	28	5	2	203	01:44	01:38	04:46	08:04
04	Walnut Creek	22	0	2	0	0	0	14	1	3	9	1	1	29	01:29	01:12	08:06	10:33
05	Pleasant Hill	158	0	0	0	1	10	130	3	13	31	16	0	204	01:32	01:19	04:38	07:35
06	Concord	340	0	2	0	5	23	266	7	25	87	33	0	446	01:35	01:20	04:49	07:46
07	Walnut Creek	66	0	0	0	0	2	61	5	8	16	8	0	100	01:37	01:17	04:54	07:42
08	Concord	117	0	0	2	0	3	106	6	18	17	8	0	160	01:31	01:31	03:46	06:56
09	Pacheco	153	0	0	0	4	6	109	4	13	48	12	0	196	01:35	01:31	05:18	08:24
10	Concord	86	0	0	2	3	1	75	4	9	12	4	0	110	01:40	01:35	04:04	07:24
11	Clayton	67	0	1	0	0	2	61	1	11	14	7	0	96	01:23	01:25	05:03	08:02
12	Martinez	71	0	1	2	3	6	44	2	5	27	4	0	93	01:25	01:28	06:21	09:05
13	Martinez	44	0	3	0	1	2	37	1	4	14	1	1	61	01:36	01:22	05:30	08:30
14	Martinez	50	0	0	0	1	3	46	1	9	9	5	0	74	01:31	01:39	03:54	06:55
15	Lafayette	57	0	6	0	0	7	48	1	15	15	10	2	98	01:35	01:13	05:05	07:57
16	Lafayette	16	0	5	0	0	0	21	1	6	0	1	2	31	01:50	01:26	05:54	09:12
17	Lafayette	10	0	2	0	2	0	7	1	1	3	1	0	15	01:07	01:15	05:44	08:07
18	Clyde	8	0	0	0	0	0	5	0	1	7	1	0	14	01:22	01:42	07:34	10:00
19	Martinez	8	0	3	0	0	0	7	0	3	1	0	0	11	01:59	01:35	11:14	13:20
21	Concord	67	0	1	0	1	1	61	3	3	9	3	0	81	01:30	01:26	06:17	09:16
22	Concord	30	0	0	1	0	2	19	3	8	8	4	0	45	01:25	01:15	05:23	08:29
69	El Sobrante	86	0	28	1	0	4	74	5	4	7	3	4	102	01:37	01:42	04:08	07:35
70	San Pablo	345	0	131	2	8	27	248	10	14	83	13	17	422	01:41	01:41	04:48	08:17
81	Antioch	284	0	0	2	13	17	213	3	15	58	17	0	338	01:38	01:20	04:37	07:39
82	Antioch	220	0	2	5	7	10	168	0	16	45	10	0	261	01:38	01:14	04:51	07:52
83	Antioch	233	0	2	0	10	14	187	3	13	43	10	0	280	01:27	01:30	04:46	07:52
84	Pittsburg	113	0	1	4	8	7	75	0	5	36	6	0	141	01:31	01:19	05:28	07:57
85	Pittsburg	247	0	2	4	8	21	177	2	5	62	11	1	291	01:30	01:22	04:39	07:38
86	Bay Point	170	0	2	3	6	12	127	0	6	40	16	1	211	01:29	01:22	04:36	07:40
87	Pittsburg	83	0	1	1	6	2	63	3	1	19	4	0	99	01:24	01:25	04:36	07:31
88	Antioch	164	0	2	1	10	13	107	4	10	46	5	1	197	01:32	01:09	05:17	08:18
CON		607	3	15	6	14	31	478	17	55	148	38	1	788	01:34	01:25	06:08	09:03
**Other		134	2	146	5	8	5	64	0	5	51	7	1	146	01:16	01:03	05:26	07:57
		4501	5	360	44	121	241	3479	101	342	1083	290	34	5735				

(Revised on 07/01/2022)

Time caps: Yes Processing: 5:00 mins; Turnout: 4:00 mins; Travel: 14:00 mins; Total Response: 16:00 mins



CONTRA COSTA COUNTY Fire Protection District



Home | **Operations** | EMS | Support Services | Administration | PIO
Aid Provided (6/1/2022 - 6/30/2022)

- Apparatus
- Automatic Aid Agreements
- After Action Review
- Fuel Log
- Fire Trails
- Forms
- Monthly Standby
- Incident Review
- Significant Incident Reporting
- NFIRS
- Occupational Exposure Tracking Form
- Operations Meeting Minutes
- Programs
- Reports**
- Training
- Reserve Calendar
- Logout

Unit counts based on Business Rule (ST64, ST70)

Provider	Jurisdiction								
	CCE	CON	CRK	ECR	MOR	POE	RDO	RMD	SRM
CCE	-	50/67	0/0	0/0	0/0	0/0	0/0	0/0	0/0
CDF	19/24	9/16	0/0	0/0	1/2	0/0	1/2	0/0	1/2
CON	88/155	-	4/14	5/6	16/22	26/30	21/45	79/95	8/18
CRK	0/0	3/3	-	0/0	0/0	1/1	12/23	0/0	0/0
ECR	0/0	17/23	3/5	-	5/8	2/2	6/7	74/93	0/0
MOR	0/0	21/31	1/1	0/0	-	0/0	0/0	0/0	1/2
POE	0/0	45/47	3/3	0/0	0/0	-	22/23	0/0	0/0
RDO	1/1	4/7	5/9	1/1	0/0	21/26	-	0/0	1/1
RMD	0/0	120/164	1/2	45/49	0/0	2/2	3/4	-	1/1
SRM	1/1	5/5	0/0	0/0	0/0	0/0	0/0	0/0	-

Response Area - Contract

Jurisdiction	Response Area	Provider	Incidents	Units
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CONTRA COSTA COUNTY Fire Protection District



Home | **Operations** | EMS | Support Services | Administration | PIO
Aid Provided (7/1/2022 - 7/31/2022)

- Apparatus
- Automatic Aid Agreements
- After Action Review
- Fuel Log
- Fire Trails
- Forms
- Monthly Standby
- Incident Review
- Significant Incident Reporting
- NFIRS
- Occupational Exposure Tracking Form
- Operations Meeting Minutes
- Programs
- Reports
- Training
- Reserve Calendar
- Logout

Unit counts based on Business Rule (ST64, ST70)

Provider	Jurisdiction								
	CCE	CON	CRK	ECR	MOR	POE	RDO	RMD	SRM
CCE	-	471/534	0/0	0/0	0/0	0/0	0/0	0/0	0/0
CDF	0/0	33/41	1/1	0/0	0/0	0/0	0/0	0/0	0/0
CON	1/4	-	3/4	4/6	10/12	34/41	13/19	89/99	1/1
CRK	0/0	2/2	-	0/0	0/0	0/0	4/5	0/0	0/0
ECR	0/0	13/15	1/1	-	1/1	1/1	1/4	67/76	0/0
MOR	0/0	21/32	0/0	0/0	-	1/1	0/0	0/0	0/0
POE	0/0	57/57	2/2	1/1	0/0	-	19/19	1/1	0/0
RDO	0/0	7/9	5/8	0/0	0/0	18/25	-	0/0	0/0
RMD	0/0	105/133	0/0	31/36	0/0	2/3	0/0	-	0/0
SRM	0/0	5/5	0/0	0/0	0/0	0/0	0/0	0/0	-
TNT	0/0	18/19	0/0	0/0	0/0	0/0	0/0	0/0	0/0

Response Area - Contract

Jurisdiction	Response Area	Provider	Incidents	Units
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DATE	DAY	SHIFT	SL	VAC	WC	OTHER	TOTAL	TOTAL OT	MAN OT	EXP. OTHER
1	WED	A	7.5	10.0	6.0	1.0	24.5	16.0	3.5	1.0 AL
2	THU	A	4.0	10.0	6.0	1.5	21.5	14.0	5.0	1.0 AL, 0.5 FH
7	TUE	A	7.5	7.0	6.0	1.0	21.5	12.5	0.5	1.0 SPEC
8	WED	A	8.5	6.0	6.0	0.5	21.0	14.5	0.0	0.5 SPEC
13	MON	A	3.0	6.0	6.0	1.0	16.0	8.5	0.0	1.0 SPEC
14	TUE	A	1.0	6.5	6.0	1.5	15.0	6.5	0.0	1.5 SPEC
19	SUN	A	4.0	10.5	6.0	0.0	20.5	12.5	3.0	
20	MON	A	4.0	11.5	6.0	2.5	24.0	15.0	1.0	2.5 SPEC
25	SAT	A	7.0	7.5	6.0	1.0	21.5	16.5	4.0	1.0 AWOP
26	SUN	A	6.5	6.0	6.5	0.0	19.0	15.0	0.0	
3	FRI	B	12.5	7.0	8.5	0.0	28.0	17.0	4.0	
4	SAT	B	11.5	11.0	8.5	0.0	31.0	18.0	10.0	
9	THU	B	10.5	2.0	8.5	0.5	21.5	12.0	0.0	0.5 SPEC
10	FRI	B	10.0	7.5	9.5	0.0	27.0	19.0	6.0	
15	WED	B	10.5	5.0	8.5	1.0	25.0	17.0	0.0	1.0 LOA
16	THU	B	8.5	7.0	8.5	1.0	25.0	17.0	0.0	1.0 LOA
21	TUE	B	6.0	9.5	10.5	3.0	29.0	20.5	2.0	1.0 LOA, 2.0 SPEC
22	WED	B	3.5	9.0	10.5	4.0	27.0	19.0	1.0	1.0 LOA, 1.0 FH, 2.0 SPEC
27	MON	B	8.5	3.5	10.5	1.0	23.5	17.0	0.0	1.0 LOA
28	TUE	B	6.5	5.0	11.5	1.0	24.0	15.5	0.0	1.0 LOA
5	SUN	C	5.5	10.0	4.5	4.0	24.0	13.0	3.0	1.0 AL, 2.0 LOA, 1.0 SPEC
6	MON	C	3.5	9.0	4.5	2.0	19.0	7.0	0.0	2.0 LOA
11	SAT	C	10.5	9.0	4.5	2.0	26.0	14.0	3.0	2.0 LOA
12	SUN	C	12.0	10.5	4.5	2.0	29.0	19.0	8.0	2.0 LOA
17	FRI	C	16.5	9.5	4.5	2.0	32.5	20.5	4.5	2.0 LOA
18	SAT	C	11.5	11.5	4.5	2.0	29.5	17.5	8.0	2.0 LOA
23	THU	C	10.5	7.5	4.5	3.0	25.5	12.0	3.0	1.0 AL, 2.0 LOA
24	FRI	C	10.0	8.0	4.5	3.0	25.5	12.0	4.0	1.0 AL, 2.0 LOA
29	WED	C	10.0	7.5	4.5	2.0	24.0	12.0	0.0	2.0 LOA
30	THU	C	7.0	6.5	4.5	2.0	20.0	9.0	0.0	2.0 LOA
AVG DAILY			7.9	7.9	6.7	1.5	24.0	14.6	2.5	
AVG A			5.3	8.1	6.1	1.0	20.5	13.1	1.7	
AVG B			8.8	6.7	9.5	1.2	26.1	17.2	2.3	
AVG C			9.7	8.9	4.5	2.4	25.5	13.6	3.4	
RANGE			1.0-16.5	2.0-11.5	4.5-11.5	0.0-4.0	15.0-32.5	6.5-20.5	0.0-10.0	
			AL - Administrative Leave			LOA - Leave of Absence			MAN OT-Mandatory OT	
			AWOP - Absent Without Pay			ML - Military Leave				
			FH - Floating Holiday			OPST - Strike Team				
			JD - Jury Duty			SPEC - Special Assignment				
L:\PAYROLL--56 hour\56HR\Suppression Leave Summary										

----- Forwarded message -----

From:

Date: Sun, Jul 24, 2022 at 10:31 PM

Subject: Please forward to Chief Lewis Broschard / incident Bear Oaks Road 6/14/22

To: info@cccfd.org <info@cccfd.org>

Cc:

Chief Broschard,

I wish to acknowledge the team at Station 19 for their quick knock down of a car fire on Bear Oaks Road on 6/14/22.

My friend called 911 at the site of the black tower of smoke. I do not have the confirmation of the assigned units, yet 19 team rolled down Bear Oaks Road and within only 12 minutes after the call, the fire was handled.

Jarrett Nunes and Eric Benson were on site and the tower of black smoke was diminished within seconds of their arrival. The assigned rigs rolled on site over the next 30 minutes.

It takes a village – first responders and community . I want to share the value that the Briones Community holds for the Reserve Firefighters at Station 19.

Kindest regard,

**CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT
SURPLUS EQUIPMENT**

7/21/22

CONDITION:

- A= Obsolete
- B= Worn out
- C= Beyond economical repair
- D= Damaged/wrecked beyond repair

PAGE 1 OF 1

COUNTY #	QUANTITY	DESCRIPTION	ESTIMATED VALUE	CONDITION
1.	15	Old style hydrant wrenches	0	A/B
2.	12	Old style hose packs	0	A/B
3.	1	Box of unusable fuses and flares	0	D
4.	6	Out of service fire shelters	0	D
5.	2	Out of service foam eductors	0	D
6.	2	Suction Strainers	0	D
7.	1	Out of service bottle jacks	0	A
8.	35	Old style WL helmet replacement suspensions	0	A
9.	12	Old style hose rollers	0	A/C
10.	1	Old sump pump	0	A/C
11.	1	Old jerry can	0	A/C
12.	112	Cord reel bags	0	A/C
13.	45	Junction boxes	0	A/C
14.	40	Electrical cords	0	A/D
15.	5	Large non-condensing sleeping bag	0	A/B
16.	1	Out of service engine fire extinguisher	0	D
17.	5	Cord reels	0	A/B

18.		1	Old gas can		0	A
19.		4	Protégé device		0	D
20.		1	Scott Safety cylinder		0	D
21.		5	Water theft		0	A/C



Contra Costa County Fire Protection District

Advisory Fire Commission

Bylaws

July 2022

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**Contra Costa County Fire Protection District
Advisory Fire Commission
Bylaws**

**Article I
Name**

This commission shall be known as the “Contra Costa County Fire Protection District Advisory Fire Commission.”

**Article II
Authorization**

The Board of Supervisors of Contra Costa County, as the Board of Directors of the Contra Costa County Fire Protection District, has established a Fire District Advisory Commission in the Contra Costa County Fire Protection District by Resolution No. 99/138. Authority for establishing a county fire commission is established by California Health and Safety Code Section 13844.

**Article III
Definitions**

“Board” shall mean the Contra Costa County Board of Supervisors, as the Board of Directors of the Contra Costa County Fire Protection District.

“Commission” shall mean the Contra Costa County Fire Protection District Advisory Fire Commission, which has been established by the Board for the purposes set forth in these Bylaws.

“District” shall mean the Contra Costa County Fire Protection District.

“District Administration Office” shall mean the Contra Costa County Fire Protection District Administrative Office, located at 4005 Port Chicago Highway, Suite 250, Concord, CA 94520.

**Article IV
Purpose and Duties**

The functions of the fire commissioners are to review the goals and objectives of the District; provide liaison with the community, and provide advice and information on fire protection matters to the Board of Supervisors. This Board hereby delegates to the CCCFPD Advisory Fire Commission the following powers and responsibilities:

1. Pursuant to district ordinance, to serve as the Appeals Board on weed abatement matters;

2. To review and make recommendations on Fire District goals and objectives;
3. To provide advice and information to the Board of Directors on fire protection matters as needed;
4. To serve as liaison between the Board of Directors and the community served by the district; and
5. To perform such other duties and responsibilities as may be assigned and as directed by the Board of Directors.

The Advisory Fire Commission shall make its recommendations directly to the Fire Chief, the Board of Supervisors, and such other bodies or administrators as may be designated from time to time.

Article V **Membership**

A. Members

The Commission shall consist of seven (7) voting members and three (3) alternate members appointed by the Board.

1. Voting Members

The seven (7) voting members shall consist of the following:

- a) Five (5) members, each of whom represents one supervisorial district. The nomination is made by an individual Supervisor for full Board action.
- b) Two (2) Community members, one representing the area formerly served by the dissolved East Contra Costa Fire Protection District and the other representing the remainder of the District. The nominations are made by the Board's Internal Operations Committee for full Board action.

2. Alternate Members

In addition to the seven (7) voting members, the Commission shall have three (3) alternate members who shall be nominated and appointed in the same manner as Community members. Alternate members shall not participate or vote in the regular or special meetings unless they are replacing an absent seated member who is unable to participate at a meeting. Alternate members may replace any absent seated member and shall do so on a rotating basis. However, the Commission Chair may acknowledge comments from an Alternate member at any time.

B. Terms

All members of the Commission shall be appointed for a term of four years. Terms are staggered. Members serve at the pleasure of the Board.

C. Vacancies

A vacancy on the Commission exists upon the death or resignation of a member, upon the removal of a member by the Board, or upon term expiration. Should a vacancy occur for any reason, the alternate members shall serve in the vacant seat on a rotating basis until the Board appoints a replacement voting member.

D. Staff

The Commission staff person shall issue and distribute meeting agendas in accordance with the open meeting laws specified in Article VII. The staff person shall keep an accurate record of all proceedings of the Commission, including meeting minutes and special reports and a list of persons attending meetings, and shall finalize meeting minutes. The staff person shall be responsible for maintaining a copy of these records at the District Administration Office. These records shall be made available to the public as required by State and local law. The Chair may direct the staff person to perform other duties to further the purpose and goals of the Commission.

Article VI
Officers and Duties

A. Officers

The officers of the Commission shall be Chair and Vice Chair.

The Chair shall preside over all meetings of the Commission. The Chair shall appoint committees as may be needed from time to time for special projects or programs. The Chair shall report unscheduled vacancies immediately to the Board. The Chair shall perform other such duties as they pertain to the office of Chair.

The Vice Chair shall preside at all meetings in the absence of the Chair or at any other time when so requested by the Chair and perform other such duties as directed by the Chair.

B. Term

Each officer shall be selected for a one-year term at the first regular business meeting in June of each year by a majority vote of the Commission.

Each officer's term shall begin on July 1st of each year.

C. Vacancies

Should a vacancy of the office of Chair occur for any reason, the Vice Chair will serve as Acting Chair. Should both the Chair and Vice-Chair be absent, the most senior Commissioner present shall serve as Acting Chair.

Article VII
Commission Meetings

A. Meetings

1. In December of each year, the Commission will adopt a schedule of regular meetings for the subsequent year. Meetings shall be held at the District's Administrative Offices located at 4005 Port Chicago Highway, Concord, CA, unless otherwise noticed.
2. The Chairman may call additional special meetings as may be required for conduct of Commission business.
3. All meetings of the Commission, except those closed sessions permitted by law, shall be open to the public and subject to the provisions of Chapter 9 (commencing with Section 54950) of Part 1 of Division 2 of Title 5 of the Government Code, relating to meetings of local agencies. All meetings shall conform to the Ralph M. Brown Open Meeting Act and the Contra Costa County Better Government Ordinance, including requirements for notice of meetings, preparation and distribution of agendas and written materials, inspection of public records, closed sessions and emergency meetings, maintenance of records, disruption of a public meeting, and recorded votes made by each Commissioner.
4. Notice of each meeting shall be posted adjacent to the entry door of the District Administration Office at least 96 hours prior to the scheduled meeting and shall include the time, date, and place of the meeting and the meeting agenda. Notice of any meeting of the Commission shall be given to any person so requesting.

B. Cancellation or Postponement

Meetings of the Commission may be cancelled or postponed at the discretion of the Chairperson for due cause or if no official business needs to be conducted.

C. Quorum

A quorum must be present for any vote on matters before the Commission to be valid. A quorum shall be defined as four (4) appointed Commission voting members (including alternate members replacing an absent voting member). Any motion,

resolution, or other Commission action, unless otherwise specifically provided for, shall require four affirmative votes for its passage.

D. Conflicts

Any member of the Commission who has a conflict of interest with any matter pending before the Commission will recuse himself or herself in accordance with Government Code section 87105. Commission members shall avoid conflicts of interest in accordance with Resolution No. 2002/376 and shall adhere to the principles and rules of the Political Reform Act of 1974 (Government Code Sections 81000, et seq.).

Article VIII
Committees

There are four standing committees of the Commission: Personnel Committee, Budget Committee, Apparatus & Equipment Committee, and Property & Annexation Committee. From time to time, the Chair may appoint special committees or may make individual appointments to accomplish the ongoing tasks and special projects of the Commission, including conducting studies or research of items as deemed necessary (i.e., Bylaws Committee and Liaison to the Board).

Each committee shall develop a separate plan of operations and goals to be achieved and shall be prepared to report the results of its activities during regular Commission meetings.



CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

August 8, 2022

TO: Advisory Fire Commission

FROM: Lewis T. Broschard III, Fire Chief

RE: Fire Chief's Report

- **Marsh Fire Flooding Ends Smoke Hazard.** On July 25, we announced completion of our week-long flooding operation that resulted in extinguishment of the Marsh peat fire burning for several weeks in the waterfront areas of Bay Point and Pittsburg. Some 200 million gallons of adjacent Sacramento River water were, with assistance from the Contra Costa Water District and the property owner, used to flood the 200-plus acre marsh area. PG&E also provided resources to support the operation in the form of infrastructure protection teams and a large water-dropping helicopter.



The original fire began May 28 in a homeless encampment in Bay Point, burning approximately 200 acres in a largely inaccessible area with no structures or inhabitants, creating a lingering and stubborn fire burning in underground peat deposits.

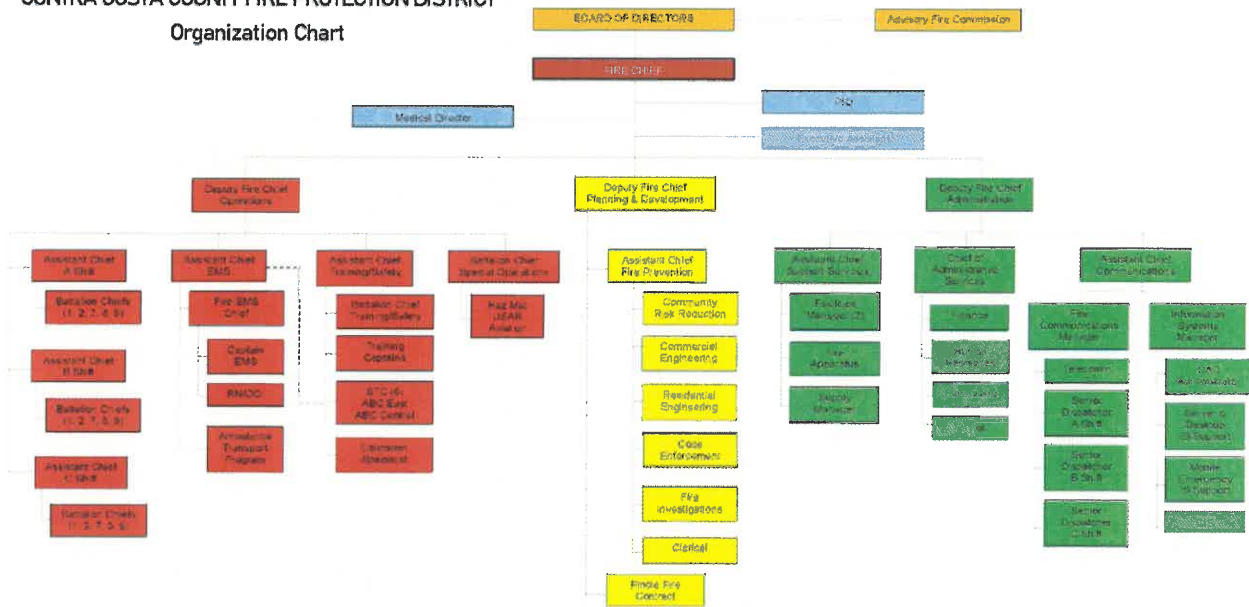
On Saturday, July 9, driven by wind, the peat fire flared up extending into adjacent grassy areas of Pittsburg, threatening overhead high-voltage PG&E transmission lines and nearby decommissioned industrial sites. In spite of high winds at the scene, an overwhelming response from Con Fire, aided by Cal Fire, resulted in the fire being contained before it could extend into neighboring homes. The fire consumed an additional 74 acres, bringing the total area burned by the fires to approximately 500 acres.



Peat fires are notoriously stubborn, can be virtually impossible to extinguish, and are often left, for lack of alternatives, to burn themselves out. As a result of the flare up, the remaining peat fire produced significant smoke presenting potential health hazards to downwind residents. Recognizing the health threat precluded a longer-term solution, Con Fire took immediate and aggressive action working with city, county and federal agencies and regulators to implement a more immediate extinguishment plan resulting in extinguishment and an end to the smoke hazard.

- **Leadership Changes Update.** Effective August 1, we implemented a number of leadership changes designed to ensure effective management of our annexation-expanded District. These included creation of two new deputy chief positions, bringing the total to three; three new district chief positions; and three new shift safety captain positions. By the end of last month, candidates for each of these positions were named. They include:
 - Deputy Chiefs Chuck Stark (Operations Section) and Brian Helmick (Planning and Development Section). Deputy Chief Aaron McAlister will serve as the leader of the Administrative Section
 - Assistant Chiefs Tracie Dutter (Support Services Division), and Dave Watson (Training and Safety Division)
 - District Chiefs Lon Goetsch, Vito Impastato, and Mike Quesada
 - Battalion Chief (Special Operations Division) Whit MacDonald
 - Shift Training Captains Ben Sanders, Damian Sanderson, and Tom Zurflueh

CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT
 Organization Chart



- **Pinole Fire Contract for Service Initiative.** We continue to work with the City of Pinole executive staff, County Council, and County Administrator's Office. District and City Staff and County Council are preparing initial drafts of the service plan and contract for service and continue to meet on a regular basis.

- **EMS Update.** Twenty-five years ago this month, on August 1, 1997, Con Fire began providing paramedic service to residents. On that day, Squad 15 was placed in service at Fire Station 15 in Lafayette with then-Captain Dave George as our first fire captain paramedic on duty. Since that historic occasion, vast improvements have taken place to Con Fire's EMS offerings including institution of District-wide Advanced Life Support (ALS) EMS with a paramedic on every apparatus, including phased introduction of ALS services to East County beginning with the June 1 opening of Fire Station 95 in Oakley; adoption of the Alliance model for most County EMS ambulance transports; and creation of the Con-Air helicopter transport public/private partnership with REACH.



The Contra Costa County EMS Agency announced last month the County EMS System had achieved the American Heart Association 2022 Mission: Lifeline EMS Recognition Gold Plus Achievement Award. Mission: Lifeline is the AHA's national initiative to advance the system of care for patients with acute, high-risk time sensitive life and/or quality of life threatening disease states.

The award was achieved through the efforts of Contra Costa County paramedics and EMTs who consistently recognize the possibility that a STEMI may be occurring and quickly provide advanced notification to STEMI Receiving Centers; followed by swift response, coordination, and skilled care of designated STEMI Receiving Centers that provide those patients the necessary treatment for survival within optimal timelines. The role of EMS in the system-of-care for these patients is crucial and often sets the course for the patient's outcome.

The award demonstrates the value of service provided to County residents by all EMS providers, including Con Fire Alliance personnel – both AMR and Fire. The CC EMSA expressed its sincere appreciation to all field and hospital care providers and recognized the hard work the achievement took to attain.

- **Communications Update.** Fire Communications Center dispatchers did a tremendous job handling the Independence Day holiday weekend surge of 911 calls, not only handling the calls themselves but also dispatching crews on nearly 350 fire and emergency medical calls on the 4th of July alone. During the four-day holiday period, 1,129 calls were made to 911.

All Division staff continue to work on validation and final adjustments of information technology, CAD and resource adjustments related to the recent consolidation.

As a result of two separate unsuccessful recruitment efforts for our long-open Fire Communications Manager position, District human resources staff is working with County HR on a salary survey and other strategies to fill this critical position.

Work continues with County staff and the architect on the pending remodel of the Fire Communications Center. The architect is working on completion of final conceptual design drawings so they can accurately estimate total project costs.

Our application for emergency medical dispatch (EMD) accreditation through the National Academy of Emergency Medical Dispatchers remains under review. We anticipate approval of our application in early August. Once accredited, we anticipate being able to work with the County EMSA to implement new response protocols for incidents providing further efficiencies and sustainability to our overall EMS and emergency ambulance programs.

- **Training Update.** Preparations were completed last month to expand the 24-hour Shift Training Captain Program (STC) effective August 1st, 2022 to better serve our new, post-annexation geographic service area. "Safety 2," consisting of three additional STCs, is now deployed from Fire Station 81 in Antioch and will improve response times and Training Division services and support in Battalions 8 and 9.

An Engineers Academy was conducted in late July to prepare Battalion 9 firefighters to be able to act-up in the Engineers rank to meet minimum staffing demands.

The first of three outreach events for Firefighter Academy 58 has been completed. Recruit firefighters were fitted for uniforms/personal protective equipment and provided with physical fitness orientations last month. Academy 58 begins October 3, 2022.

As part of leadership changes mentioned above, the Training Division is proud to welcome newly-promoted Assistant Chief Dave Watson; 40-hour Training Captain Raphael Ochoa; and Shift Training Captains Ben Sanders, Damian Sanderson, and Tom Zurflueh to the Training family.

- **Fire Prevention Update.** The Bureau received the CAL FIRE Fire Prevention Grant contract for the Lafayette/Walnut Creek Shaded Fuel Break in late July. RFP's and environmental studies are expected to start in the next 60 days.



The Bureau continued to work with our Firewise communities to coordinate "chipping" days supported by Crew 12 to assist residents with disposal of debris from their weed abatement and defensible space creation efforts. In addition, we are working with the City of Martinez on another Crew 12 project to create a shaded fuel break in the historic olive grove near Rankin Park. Work on the project began last month and is expected to be completed in August.

We completed recruitment for our Inspector I and II vacancies with interviews scheduled for mid-August. Another recruitment process will begin in August to fill the

fire prevention captain vacancy created by Tracie Dutter's promotion to Assistant Chief of Support Services.

- Fire Station 4 – Unincorporated Walnut Creek. This station has been undergoing a remodel for several months leading up to its reopening. The construction team encountered supply chain issues with building materials. The cabinet maker experienced a medical event mid-project. Reestablishing ATT service and fiber for internet and emergency alerting was an additional challenge.

The bathrooms have been redone, the kitchen is almost complete, and the station has new vinyl floors and carpet throughout. We are pleased to report that we are in the final phases of preparations, and the station will be opening by the end of the month with a final date to be determined.

- Fire Station 86 – Bay Point. The project is essentially complete. The crews will move into the building on August 10. There were many people involved to make this a successful project. The community of Bay Point and surrounding communities will benefit greatly from our enhanced capabilities at this location. A ceremony will occur in the coming weeks. This will be the last report on Fire Station 86.



- Fire Station 9 – Pacheco. Public Works Environmental is coordinating an environmental consultant to update reports required by the FAA and CEQA. These reports were due to us in late July 2022. Several of these reports are delayed, and we anticipate receiving them in August.
- Fire Station 54 – Downtown Brentwood. An architect is developing the demolition plans. A contractor has been identified to perform the demolition. The hazardous materials abatement is in progress. We anticipate beginning demolition in August 2022.

We are in the final selection phase for architects who will design this station.

Fire District staff has met with Veteran organizations in the neighboring Veterans Hall. There is a possibility of a lot line adjustment, involving County property on both sides, that will help increase the success of the project.

- Contra Costa Regional Fire Communications Center (CCRFCC) – Pleasant Hill. Conceptual design drawings are nearly complete. The architect is developing a final package that can be used for planning level submissions to the City of Pleasant Hill. During this phase, estimates for construction costs will also be obtained. If the project gets internal approval and planning approval, we will move to construction drawings in anticipation of putting the project out to bid.

- Fire Station 51 – Brentwood. Surveying of the site has begun. This facility will be located at Empire and Grant in Brentwood. In addition to a fire station, a branch office for the Fire Prevention Division will be located on this site. This project is being designed by Shaw-Kawasaki which has a strong background in fire station construction. This project is being completed using a design build delivery method.