

CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT ADVISORY FIRE COMMISSION

4005 Port Chicago Highway, Suite 250, Concord, CA 94520

AGENDA

MONDAY
December 13, 2021
7:00 PM

VIRTUAL MEETING ONLY

CORONA VIRUS (COVID-19) ADVISORY INFORMATION

To slow the spread of COVID-19, in lieu of a public gathering, the Advisory Fire Commission meeting will be accessible to all members of the public via teleconference and videoconference as permitted by Government Code Section 54953(e).

If you would like to watch the meeting or speak on an agenda item, you can access the meeting remotely from a PC, Mac, iPad, iPhone, or Android device.

Please use this URL:

<https://cccfd.zoom.us/j/89069706534?pwd=L0Q3bHpxRmZtUXdudUZpSjN4UmJYUT09>

Meeting ID: 890 6970 6534

Passcode: 461112

Or join by phone:

Dial: 1 253 215 8782 US

Meeting ID: 890 6970 6534

Passcode: 461112

Assistance for Persons with Disabilities: The Contra Costa County Fire Protection District Advisory Fire Commission (CCCFPD AFC) will provide reasonable accommodations for persons with disabilities planning to attend CCCFPDAFC meetings who contact the Executive Secretary at least 24 hours before the meeting at (925) 941-3300, extension 1200.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by Fire District staff to a majority of members of the CCCFPDAFC less than 72 hours prior to that meeting are available for public inspection at 4005 Port Chicago Highway, Suite 250, Concord, CA 94520 during normal business hours.

- I. Call to Order / Roll Call
- II. Public Comments Period – *Three-minute time limit per comment.*
- III. Consent Items – *Items are subject to removal from the consent calendar by request of any Commissioner or on request for discussion by a member of the public.*
 - A. Approval of October 11, 2021 Meeting Minutes
 - B. Accept and File Reports
 1. Personnel Report
 2. Operating Budget
 3. Fire Prevention Report
 4. Monthly Activity Reports
 5. Suppression Leave Summary
- IV. Discussion Items
 - A. Discuss Bylaws – Article VIII (Chair Guichard)
 - B. Future Commission Meetings (Deputy Chief McAlister)
 - C. Complete and Approve 2021 Annual Report
 - D. Approve 2022 Meeting Schedule
- V. Fire Chief's Report
- VI. Commissioners' Comments / Items for Future Agendas
- VII. Next Regular Meeting Date and Time – February 14, 2021, 7 p.m.

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CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

MINUTES

October 11, 2021

The Advisory Fire Commission met at a regular meeting on Monday, October 11, 2021. Chair Guichard called the meeting to order at 7:02 p.m.

ROLL CALL

Present: Commissioners: Erel Betser – District I
Richard “Tom” Chapman – At Large #2
Michael Daugelli – District III
Mike Egan – At Large #1
Debra Galey – District IV
Matthew Guichard – District II
Richard Nakano – District V
Soheila Bana – At Large Alternate #1
Walter Fields – At Large Alternate #2
Clayton Laderer – At Large Alternate #3

Fire Chief: Lewis T. Broschard III

PUBLIC HEARINGS

A. October 6, 2021 Report on the Cost of Abatement

Chair Guichard opened the public hearing on the October 6, 2021 Report on the Cost of Abatement. Hearing no objections or protests to the October 6, 2021 Abatement Report, the hearing was closed. Chair Guichard then asked for a motion to adopt the Resolution of Confirmation confirming the October 6, 2021 Abatement Report in the amount of \$61,943.45. Commissioner Chapman moved that the Commission adopt the Resolution of Confirmation confirming the Abatement Report, seconded by Commissioner Daugelli. Motion passed (AYES: Betser, Chapman, Daugelli, Egan, Galey, Guichard, Nakano).

Commissioner Chapman made an additional motion to have District staff adjust or modify any charges found to be incorrect because the charge was entered:

- a) more than once,
- b) through clerical error,
- c) through the error or mistake of a material fact, or
- d) illegally

Motion seconded by Commissioner Egan. Motion passed (AYES: Betser, Chapman, Daugelli, Egan, Galey, Guichard, Nakano).

B. Hearing on Abatement Orders

Chair Guichard opened the Hearing on Abatement Orders for all properties listed in Exhibit 1, dated October 11, 2021.

There were no property owners in attendance representing any of the seven (7) properties listed in Exhibit 1.

Chair Guichard closed the hearing and asked for a motion to uphold and enforce all abatement orders listed in Exhibit 1. Commissioner Nakano made a motion to uphold and enforce all abatement orders listed in Exhibit 1. Motion seconded by Commissioner Egan. Motion passed (AYES: Betser, Chapman, Daugelli, Egan, Galey, Guichard, Nakano).

PUBLIC COMMENTS

None

CONSENT ITEMS

- A. August 9, 2021 Meeting Minutes
- B. September 13, 2021 Meeting Minutes
- C. Accept and File Reports:
 - 1. Personnel Report
 - 2. Operating Budget
 - 3. Fire Prevention Report
 - 4. Monthly Activity Reports
 - 5. Suppression Leave Summary

Commissioner Galey requested that a separate vote be taken for Item B. Commissioner Chapman asked about the amount of interest received for lateral transfers. Chief Broschard responded that there has been strong interest, and there will be 28 lateral recruits in the Academy that begins next week.

Commissioner Daugelli made a motion to accept and file Items A., and C.1 through C.5. Motion seconded by Commissioner Chapman. Motion passed (AYES: Betser, Chapman, Daugelli, Egan, Galey, Guichard, Nakano).

Commissioner Nakano made a motion to accept and file Item B. Motion seconded by Commissioner Egan. Motion passed (AYES: Daugelli, Egan, Guichard, Nakano; ABSTAIN: Betser, Chapman, Galey).

DISCUSSION ITEMS

A. Bylaws Committee Meeting

Discussion included changing the Article V – Membership requirement from residing in the Fire District to residing or working in the Fire District; and changing Article VIII – Committees language to (1) add an EMS standing committee, (2) allow Alternate-At Large members to participate on committees, and (3) set committee membership at a maximum of three members per committee.

After discussion, Commissioner Galey made a motion to accept all changes as discussed and direct staff to forward the proposed revisions to County Counsel for review prior to submitting to the Fire District Board of Directors for approval. Motion seconded by Commissioner Chapman. Motion passed (AYES: Betser, Chapman, Daugelli, Egan, Galey, Guichard; NOES: Nakano).

B. Morgan Territory Community Association

Chief Broschard reported that in the Morgan Territory area, within the jurisdiction of the East Contra Costa Fire Protection District, there is a group operating as an ad-hoc volunteer fire department. After several inappropriate incidents, we have corresponded with them in writing in support of the efforts of East Contra Costa Fire Protection District and Supervisor Burgis to get the group to cease and desist this unsafe practice.

Deputy Chief McAlister noted his past experience with similar cases, particularly with private fire companies hired by insurance companies, and the dangerous situations they can create. It is believed that this group is monitoring Pulse Point and initiating group responses to incidents. The Fire District's issues are related to safety and this group's lack of adherence to legislation governing the operation of private fire companies which includes certain required communications with local fire agencies and use of personal protective equipment. Additionally, the use of fire hydrants by these groups interferes with the operations of the fire agencies for whom the use of hydrants is intended.

C. Annexation Update

Chief Broschard reported that, on September 14, the Fire Board of Directors approved the submission of the District's annexation application to the Local Agency Formation Commission (LAFCO). On September 16, the East Contra Costa Fire Protection District's Board also approved. We are moving forward with the LAFCO process; and a Commission hearing will likely occur sometime in January 2022.

We have established internal work groups to help us work through all the logistics and prepare. We are being guided by the action plan (IAP) we developed to facilitate identifying issues to address and overcome, and it encompasses every division of the Fire District from administration and finance to training and emergency operations. We are also working with the County Administrator's Office

and Labor Relations on getting the Human Resources element planned. The target effective date could be as soon as April 1 but will likely not be later than June as we want to wrap up before peak fire season begins in June.

Chair Guichard asked how this effort will be staffed. Chief Broschard indicated that the next two fire academies should yield roughly 50 graduated firefighters to staff our current stations and ECCFPD stations post-annexation.

Commissioner Nakano stated that he is not certain that the four percent revenue projection will be enough to cover operational costs post-annexation.

Commissioner Egan agreed with Commissioner Nakano and also expressed concern about staffing new stations when we still have closed stations. Chief Broschard indicated that the District's current plan would be to reopen Station 55 in spring 2022 and staff it with nine of the twenty-eight graduates from the next academy. Next to reopen would be Station 4 and potentially a second company in Brentwood around July 2022 staffed by firefighters from the lateral academy that graduates in July 2022. The only remaining closed station is in Martinez, and we hope to have Measure X funds available to help with that station and downtown Antioch which is where Station 12 will be relocated. The tax rate in East County will not change.

Commissioner Chapman asked about the condition of ECCFPD's stations, hoses, nozzles, and, after annexation, if there will be enough fire prevention inspectors and what will happen with weed abatement and fire trails. Chief Broschard responded that ECCFPD's facilities and apparatus are fairly young. One station they still own in downtown Brentwood will have to be demolished and rebuilt, but that will be about five or six years down the line. They recently purchased three new Type 1 Engines, but we will have to address the older water tenders. We are very familiar with their Fire Prevention workload since we used to do that work for them. There will be two of their fire inspectors joining us and also their Fire Marshal who was formerly a Captain with us. They do not have a significant state mandated inspection workload, and it can all be accommodated with the combined current staff. We will learn more about their weed abatement needs; and fire trails will be dealt with over a few seasons likely starting as early as spring 2022.

Some economies of scale will be achieved. ECCFPD's fiscal situation is different from what it was before. Their property taxes are up over 6% while ours are only going up by 3.8%. The perception that East County cannot pay their own way is not necessarily the case now. Of course, the future is uncertain, but there are definitely post-annexation benefits for both entities. With more resources, there will be less burden on Antioch response to Brentwood and Oakley. The last tax roll shows strong property tax growth in East County.

Commissioner Galey asked why they did not staff Station 55 if they had the funds to do so. Chief Broschard replied that it was their plan to staff the station which has been rebuilt, but they paused due to the annexation process moving forward.

In response to Commissioner Daugelli, Chief Broschard confirmed that the area covered by ECCFPD is part of District Three.

FIRE CHIEF'S REPORT

Reviewed/discussed the October 11, 2021 Fire Chief's report.

Commissioner Egan asked about the company sizes for engines and trucks. Chief Broschard responded that each engine company has four members and each truck company has three members.

Commissioner Nakano asked how many District staff have been vaccinated, and Chief Broschard indicated that number is approximately 75% of staff.

COMMISSIONERS' COMMENTS / ITEMS FOR FUTURE AGENDAS

Commissioner Nakano – Further discussion on Article VIII of the Bylaws.

Meeting adjourned at 8:25 p.m.

NEXT MEETING DATE AND TIME

The next SPECIAL meeting is tentatively scheduled for November 8, 2021, 7:00 p.m.

The next Regular meeting is scheduled for December 13, 2021, 7:00 p.m.

Latonia Ellingberg, Recording Secretary



CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

TO: Advisory Fire Commission
FROM: Jackie Lorrekovich, Chief of Administrative Services
SUBJECT: Personnel Report
DATE: December 13, 2021

SERVICE AWARDS

10-YEAR

Sherry Koelling	Fire Inspector II	11-28-11
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NEW HIRES

David Adams	Firefighter Paramedic Recruit	10-18-21
Anthony Del Bonta	Firefighter Paramedic Recruit	10-18-21
Christopher Hammill	Firefighter Paramedic Recruit	10-18-21
Kevin Helm	Firefighter Paramedic Recruit	10-18-21
Zachary Kendall	Firefighter Paramedic Recruit	10-18-21
Dillon Murphy	Firefighter Paramedic Recruit	10-18-21
Paul Ramirez	Firefighter Paramedic Recruit	10-18-21
Josue Razo-Cruz	Firefighter Paramedic Recruit	10-18-21
Ryan Sloway	Firefighter Paramedic Recruit	10-18-21
Davis Villalobos	Firefighter Paramedic Recruit	10-18-21
Matthew Zimmer	Firefighter Paramedic Recruit	10-18-21
Joshua Bigness	Firefighter Recruit	10-18-21
Travis Cadinha	Firefighter Recruit	10-18-21
Gabriel Candiotti-Pacheco	Firefighter Recruit	10-18-21
Everett Cauthen	Firefighter Recruit	10-18-21
William Goike	Firefighter Recruit	10-18-21
James Hammons	Firefighter Recruit	10-18-21
Gavin Hummel	Firefighter Recruit	10-18-21
Michael Lane	Firefighter Recruit	10-18-21
Pete Lomprey	Firefighter Recruit	10-18-21
Pablo Mendiola Pablo	Firefighter Recruit	10-18-21
Taylor Morrison	Firefighter Recruit	10-18-21
Jordan Sanders	Firefighter Recruit	10-18-21
Joe Shackelton	Firefighter Recruit	10-18-21
Conner Silva Conner	Firefighter Recruit	10-18-21

Ryan Taylor	Firefighter Recruit	10-18-21
Taylor Valdez	Firefighter Recruit	10-18-21
Matthew Victoriano	Firefighter Recruit	10-18-21

PROMOTIONS

Trevor Watts	Fire Captain-Paramedic	11-01-21
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RETIREMENTS

Todd Schiess	Fire Inspector I	02-11-13	11-30-21
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SEPARATIONS

Seth Campbell	Fire Engineer	10-08-21
Wendy Miovas	Fire District Dispatcher	10-15-21
Ryan Bain	Fire Inspector	10-30-21
Eric Protsman	Driver Clerk	11-10-21
Elizabeth Isenbarger	Fire District Logistics Manager	11-20-21

SUPPRESSION STAFFING VACANCIES

	Minimum Staffing	Current Staffing	Vacancies
Fire Captain	93	93	0
Fire Engineer	87	75	12
Firefighter	105	114	(9)
Firefighter-Recruit	0	28	(28)
Total	285	310	(25)

NOTES

1. The suppression staffing report reflects full staffing with 29 fire companies and three Shift Training Captains. In July 2019, a fourth firefighter was added to Trucks 6, 83, and 84. In March 2020, a fourth firefighter was added to Trucks 1 and 14 and Engine 10. The positions are partially funded by the SAFER grant awards. In September 2019, three (3) Fire Captain-Paramedics were added for the Helicopter Emergency Medical Services Program at Buchanan Airport. In July 2021, three (3) Fire Captain positions were added to staff Truck 70.
2. Negative numbers represent a surplus over minimum staffing. Incumbents will fill vacancies created by retirements.

CCCFPD General Fund Expenditures Summary FY 2021-22 (as of 11-12-21)

Dept	Obj	Sub Obj	Description	Appropriation	Adj	Expenditures	Encumbr	Balance	% Used
0952	6000	6201	GENERAL INVENTORY CLEAR	0	0	315,753	0	-315,753	
0952	6000	6203	FUEL INVENTORY CLEARING	0	0	63,515	0	-63,515	
0952	6000	6205	PARTS INVENTORY CLEARING	0	0	476,423	0	-476,423	
	6000 Total			0	0	855,690	0	-855,690	
7300	1000	1011	PERMANENT SALARIES	57,563,438	0	17,406,601	0	40,156,837	30.24%
7300	1000	1013	TEMPORARY SALARIES	1,495,980	0	567,269	0	928,711	37.92%
7300	1000	1014	PERMANENT OVERTIME	14,270,000	0	6,524,483	0	7,745,517	45.72%
7300	1000	1015	DEFERRED COMP CTY CONTRB	65,000	0	21,026	0	43,974	32.35%
7300	1000	1019	COMP & S D I RECOVERIES	0	0	-134,818	0	134,818	
7300	1000	1042	F.I.C.A.	1,042,952	0	377,876	0	665,076	36.23%
7300	1000	1044	RETIREMENT EXPENSE	34,070,644	0	10,411,042	0	23,659,602	30.56%
7300	1000	1046	EXCESS RETIREMENT BENEFIT	140,000	0	41,355	0	98,645	29.54%
7300	1000	1060	EMPLOYEE GROUP INSURANCE	7,175,028	0	2,092,405	0	5,082,623	29.16%
7300	1000	1061	RETIREE HEALTH INSURANCE	5,743,000	0	1,800,764	0	3,942,236	31.36%
7300	1000	1062	OPEB PRE-PAY	2,220,210	0	555,053	0	1,665,158	25.00%
7300	1000	1063	UNEMPLOYMENT INSURANCE	0	0	12,064	0	-12,064	
7300	1000	1070	WORKERS COMPENSATION INS	3,236,747	0	1,105,486	0	2,131,261	34.15%
	1000 Total			127,022,999	0	40,780,603	0	86,242,396	32.10%
7300	2000	2100	OFFICE EXPENSE	134,010	0	22,729	0	111,281	16.96%
7300	2000	2102	BOOKS-PERIODICLS-SUBSCRIPT	22,350	0	7,774	0	14,576	34.78%
7300	2000	2103	POSTAGE	0	0	742	0	-742	
7300	2000	2110	COMMUNICATIONS	688,500	0	191,696	0	496,804	27.84%
7300	2000	2120	UTILITIES	416,840	0	121,964	0	294,876	29.26%
7300	2000	2130	SMALL TOOLS & INSTRUMENTS	80,210	0	13,805	0	66,405	17.21%
7300	2000	2131	MINOR FURNITURE/EQUIPMENT	460,000	0	110,738	0	349,262	24.07%
7300	2000	2132	MINOR COMPUTER EQUIPMENT	257,450	0	26,250	0	231,200	10.20%
7300	2000	2140	MEDICAL & LAB SUPPLIES	231,200	0	87,053	0	144,147	37.65%
7300	2000	2150	FOOD	60,330	0	25,164	0	35,166	41.71%
7300	2000	2160	CLOTHING & PERSONAL SUPPL	941,040	0	150,265	0	790,775	15.97%
7300	2000	2170	HOUSEHOLD EXPENSE	360,940	0	94,904	0	266,036	26.29%
7300	2000	2190	PUBLICATNS & LEGL NOTICES	6,800	0	1,881	0	4,919	27.67%
7300	2000	2200	MEMBERSHIPS	37,840	0	10,539	0	27,301	27.85%
7300	2000	2250	RENTS & LEASES -EQUIPMENT	632,120	0	161,828	0	470,292	25.60%
7300	2000	2251	COMPUTER SOFTWARE COST	735,100	0	68,622	0	666,478	9.34%
7300	2000	2260	RENTS & LEASES -PROPERTY	8,510	0	2,028	0	6,482	23.83%
7300	2000	2270	MAINTENANCE -EQUIPMENT	343,040	0	97,340	1,056	244,644	28.38%
7300	2000	2271	VEHICLE REPAIRS	567,100	0	200,635	0	366,465	35.38%
7300	2000	2272	VEHICLE FUEL/OIL	543,000	0	194,126	0	348,874	35.75%
7300	2000	2273	CNTRL GARAGE TIRES	150,000	0	56,966	0	93,034	37.98%
7300	2000	2276	MNTN RADIO-ELECTRON EQUIP	0	0	345	0	-345	
7300	2000	2281	MAINTENANCE OF BUILDINGS	1,045,000	0	202,523	0	842,477	19.38%
7300	2000	2282	GROUNDS MAINTENANCE	628,720	0	40,960	0	587,760	6.51%
7300	2000	2300	TRANSPORTATION AND TRAVEL	10,000	0	0	0	10,000	0.00%
7300	2000	2301	AUTO MILEAGE EMPLOYEES	3,000	0	116	0	2,884	3.88%
7300	2000	2303	OTHER TRAVEL EMPLOYEES	146,300	0	12,832	0	133,468	8.77%
7300	2000	2310	NON CNTY PROF SPCLZD SVCS	1,359,100	0	489,557	0	869,543	36.02%
7300	2000	2314	CONTRACTED TEMPORARY HELP	35,000	9,991	18,497	5,989	20,506	41.11%
7300	2000	2467	TRAINING & REGISTRATIONS	200,180	0	13,364	0	186,816	6.68%
7300	2000	2474	FIRE FIGHTING SUPPLIES	647,300	0	75,655	0	571,645	11.69%
7300	2000	2477	ED SUPPLIES AND COURSES	105,920	0	6,207	0	99,713	5.86%
7300	2000	2479	OTHER SPECIAL DPMTAL EXP	32,750	0	1,684	0	31,066	5.14%
7300	2000	2490	MISC SERVICES & SUPPLIES	74,350	0	41,962	0	32,388	56.44% (1)

CCCFPD General Fund Expenditures Summary FY 2021-22 (as of 11-12-21)

	<u>2000 Total</u>			<u>10,964,000</u>	<u>9,991</u>	<u>2,550,753</u>	<u>7,045</u>	<u>8,416,193</u>	<u>23.24%</u>
7300	3000	3505	RETIRE OTH LONG TERM DEBT	2,553,244	0	2,326,742	0	226,502	91.13%
7300	3000	3515	INT ON OTH LONG TERM DEBT	391,295	0	320,315	0	70,980	81.86%
7300	3000	3530	TAXES & ASSESSMENTS	74,000	0	46,297	0	27,704	62.56%
7300	3000	3611	INTERFUND EXP - GOV/GOV	3,131,071	0	1,166,959	0	1,964,112	37.27%
7300	3000	3614	DOIT PHONE EXCHANGE	7,458	0	2,377	0	5,081	31.88%
7300	3000	3615	DOIT DATA PROC SVCS	205,400	0	64,998	0	140,402	31.64%
7300	3000	3616	DOIT DATA PROC SUPPLY	17,938	0	163	0	17,775	0.91%
7300	3000	3617	DOIT MNTN RADIO EQMT	50,000	0	25,313	0	24,688	50.63%
7300	3000	3618	DOIT OTHER TELCOM CHARGES	0	0	195	0	-195	
7300	3000	3619	GEN SVC-BLDG OCPNCY COSTS	2,494,872	0	807,945	0	1,686,927	32.38%
7300	3000	3620	GEN SVC-REQUESTED MNTCE	5,000	0	2,049	0	2,951	40.99%
7300	3000	3622	GEN SVC-OTHER GS CHARGES	213,964	0	26,400	0	187,564	12.34%
7300	3000	3626	INFO SECURITY CHG	37,758	0	10,937	0	26,821	28.97%
	<u>3000 Total</u>			<u>9,182,000</u>	<u>0</u>	<u>4,800,690</u>	<u>0</u>	<u>4,381,310</u>	<u>52.28%</u>
7300	4000	4713	FS10-SEWER LINE AND ADA	0	0	113,155	0	-113,155	
7300	4000	4715	FS 2-UPGRADE GENERATOR	0	0	11,895	0	-11,895	
7300	4000	4716	FS 81-UPGRADE GENERATOR	0	0	10,321	0	-10,321	
7300	4000	4951	OFFICE EQUIP & FURNITURE	30,000	0	0	30,132	-132	0.00%
7300	4000	4953	AUTOS & TRUCKS	300,000	21,266	0	21,266	300,000	0.00%
7300	4000	4955	RADIO & COMMUNICATN EQUIP	300,000	0	0	23,402	276,598	0.00%
7300	4000	4956	TOOLS & SUNDRY EQUIPMENT	68,000	37,916	38,044	0	67,872	35.92%
	<u>4000 Total</u>			<u>698,000</u>	<u>59,182</u>	<u>173,416</u>	<u>74,800</u>	<u>508,967</u>	<u>22.90%</u>
7300	5000	5011	REIMBURSEMENTS-GOV/GOV	11,451,540	0	0	0	11,451,540	0.00%
7300	5000	5016	TRANSFERS - GOV/GOV	2,605,460	0	0	0	2,605,460	0.00%
	<u>5000 Total</u>			<u>14,057,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>14,057,000</u>	<u>0.00%</u>
	<u>Grand Total</u>			<u>161,923,999</u>	<u>69,173</u>	<u>49,161,153</u>	<u>81,845</u>	<u>112,750,175</u>	<u>30.35%</u>

(1) LAFCO annexation fees



FIRE PREVENTION BUREAU OCTOBER YEAR-TO-DATE



CE

Code Enforcement

6,870

- > 6,669 Residential Inspections
- > 201 Educational, High-rise and I-3

226 Other Occupancy Inspections

E

Engineering

4,349

- > 4,349 Construction Inspections

2,477 Plan Reviews

FIU

Fire Investigations **649**

Arrests

58

Injuries from Fire

20

Fatalities from Fire

2

99%

Compliance for State
Mandated Inspections

Misc. Inspections

- 886 Re-inspections Completed
- 123 Completed 850 Inspections
- 20 Special Event Inspections

CRR

Community Risk Reduction

50

Defensible Space

0/14

Firewise Communities

1,997

Weed Abatement Activities

31

CRR Surveys



Followers 7,413



Followers 22,200



Followers 15,700



Pub Ed Events 53

Total Educated 1,795



FIRE PREVENTION BUREAU NOVEMBER YEAR-TO-DATE



CE

Code Enforcement

6,903

- > 6,695 Residential Inspections
- > 208 Educational, High-rise and I-3

244 Other Occupancy Inspections

E

Engineering

4,872

- > 4,872 Construction Inspections

2,713 Plan Reviews

FIU

Fire Investigations 692

Arrests

59

Injuries from Fire

21

Fatalities from Fire

2

100%

Compliance for State
Mandated Inspections

Misc. Inspections

- 949 Re-inspections Completed
- 131 Completed 850 Inspections
- 36 Special Event Inspections

CRR

Community Risk Reduction

50

Defensible Space

0/14

Firewise Communities

1,997

Weed Abatement Activities

31

CRR Surveys



Followers 7,413



Followers 22,200



Followers 15,700



Pub Ed Events 61

Total Educated 1,988

Response by Station

(10/01/21 ~ 10/31/21)

Station	Runs	Runs/Day	Code 3
6	602	19.42	448
1	419	13.52	262
70	361	11.65	307
81	315	10.16	264
85	300	9.68	250
83	296	9.55	242
9	275	8.87	211
84	270	8.71	217
5	257	8.29	207
82	234	7.55	183
86	219	7.06	180
8	212	6.84	168
3	211	6.81	174
88	203	6.55	175
10	190	6.13	156
14	182	5.87	143
69	168	5.42	143
13	165	5.32	127
2	161	5.19	115
87	136	4.39	117
15	114	3.68	78
7	106	3.42	74
11	102	3.29	70
22	68	2.19	53
16	63	2.03	42
17	55	1.77	38
19	8	0.26	5
	5692	183.61	4449

(11/01/21 ~ 11/30/21)

Station	Runs	Runs/Day	Code 3
6	537	17.9	393
1	344	11.47	247
70	315	10.5	254
81	309	10.3	253
83	282	9.4	224
85	269	8.97	219
84	246	8.2	205
88	219	7.3	175
82	215	7.17	171
5	204	6.8	162
9	201	6.7	156
86	194	6.47	154
8	186	6.2	147
3	175	5.83	137
13	173	5.77	129
14	164	5.47	130
10	152	5.07	127
87	132	4.4	102
2	130	4.33	96
69	122	4.07	105
15	96	3.2	71
7	95	3.17	67
11	76	2.53	59
22	69	2.3	54
16	42	1.4	25
17	29	0.97	15
19	4	0.13	1
	4980	166	3878

Response by Company

(10/01/21 ~ 10/31/21)

Unit	Runs	Runs/Day	Code 3
E106	402	12.97	317
E170	361	11.65	307
E181	311	10.03	260
E185	300	9.68	250
T183	285	9.19	231
E109	273	8.81	209
T184	264	8.52	211
E101	262	8.45	179
E105	257	8.29	207
E182	220	7.1	169
E186	217	7	178
E103	210	6.77	173
E108	209	6.74	165
E188	203	6.55	175
T106	200	6.45	131
T114	178	5.74	140
E169	168	5.42	143
E113	165	5.32	127
E102	161	5.19	115
T101	157	5.06	83
E110	153	4.94	120
E187	136	4.39	117
E115	113	3.65	77
E111	101	3.26	69
E107	97	3.13	65
E122	67	2.16	52
E116	63	2.03	42
E117	54	1.74	37
R10	35	1.13	34
R82	13	0.42	13
E383	11	0.35	11
BS107	8	0.26	8
E619	8	0.26	5
DZ220	5	0.16	5
E381	4	0.13	4
E114	3	0.1	2
E308	3	0.1	3
E309	2	0.06	2
E386	2	0.06	2
R310	2	0.06	2
DZ220T	1	0.03	1
E303	1	0.03	1
E307	1	0.03	1
E311	1	0.03	1
E315	1	0.03	1
E317	1	0.03	1
E322	1	0.03	1
R382	1	0.03	1
WT114	1	0.03	1
	5692	183.61	4449

(11/01/21 ~ 11/30/21)

Unit	Runs	Runs/Day	Code 3
E106	371	12.37	281
E170	315	10.5	254
E181	309	10.3	253
T183	281	9.37	223
E185	269	8.97	219
T184	246	8.2	205
E101	230	7.67	181
E188	219	7.3	175
E105	204	6.8	162
E182	203	6.77	159
E109	201	6.7	156
E186	194	6.47	154
E108	186	6.2	147
E103	175	5.83	137
E113	173	5.77	129
T106	166	5.53	112
T114	157	5.23	124
E187	132	4.4	102
E102	130	4.33	96
E169	122	4.07	105
E110	114	3.8	89
T101	114	3.8	66
E115	96	3.2	71
E107	89	2.97	61
E111	76	2.53	59
E122	68	2.27	53
E116	42	1.4	25
R10	37	1.23	37
E117	29	0.97	15
R82	12	0.4	12
BS107	6	0.2	6
E114	5	0.17	4
E619	4	0.13	1
WT114	2	0.07	2
E322	1	0.03	1
E383	1	0.03	1
R310	1	0.03	1
	4980	166	3878

Contra Costa County Fire Protection District

Station Summary

Year: 2021

Month: 10

Area	City	Fire				EMS				Public Mistaken Alarm	False Alarm	Other NF	Total	PP - FD Processing	FD - FE Turnout	FE - FA Travel	Total Response	
		Code 3 Calls	Mutual Aid	Auto Aid	Struc.	Veg.	Other	Rescue	Hazard									Service
01	Walnut Creek	132	0	0	0	0	2	112	4	16	40	28	2	204	01:39	01:24	04:36	07:52
02	Pleasant Hill	104	0	0	0	0	4	82	6	11	19	12	1	135	01:37	01:37	04:49	08:09
03	Walnut Creek	175	0	0	0	0	2	155	3	21	22	10	3	216	01:50	01:32	04:54	08:16
04	Walnut Creek	22	0	8	1	0	2	10	2	5	9	3	3	35	01:52	01:49	06:31	09:59
05	Pleasant Hill	132	0	0	0	1	4	102	5	14	32	8	3	169	01:43	01:20	04:54	07:52
06	Concord	309	0	2	2	2	13	228	12	33	99	15	4	408	01:43	01:20	04:39	07:45
07	Walnut Creek	64	0	0	0	0	1	42	5	11	19	17	0	95	01:37	01:17	04:14	07:15
08	Concord	143	0	0	2	0	3	113	7	16	23	8	0	172	01:36	01:31	04:16	07:34
09	Pacheco	160	0	0	1	1	12	109	3	8	49	8	0	191	01:38	01:32	04:31	07:57
10	Concord	92	0	0	2	0	4	74	5	14	18	5	1	123	01:40	01:29	04:33	07:51
11	Clayton	71	0	1	1	0	2	63	5	14	12	8	0	105	01:37	01:26	04:57	08:12
12	Martinez	79	0	0	2	1	10	50	3	4	28	3	0	101	01:21	01:39	06:08	09:35
13	Martinez	46	0	1	1	0	1	40	0	3	19	8	0	72	01:27	01:37	05:27	08:31
14	Martinez	82	0	0	1	0	0	66	1	5	19	9	0	101	01:36	01:48	03:37	07:16
15	Lafayette	57	0	2	0	0	2	49	4	7	17	9	4	92	01:42	01:19	05:10	08:13
16	Lafayette	17	0	5	1	0	1	9	2	3	13	1	0	30	01:17	01:23	06:35	09:11
17	Lafayette	21	0	1	0	0	2	12	2	2	4	3	1	26	01:29	01:45	04:41	07:48
18	Clyde	7	0	0	0	0	0	4	0	1	3	2	0	10	01:12	01:23	07:36	11:02
19	Martinez	5	0	3	0	0	0	3	2	0	2	0	1	8	02:24	01:03	09:49	12:23
21	Concord	54	0	0	0	0	2	47	2	7	18	1	1	78	01:35	01:45	05:56	09:28
22	Concord	27	0	0	1	0	1	21	1	4	9	1	0	38	01:42	01:41	04:56	08:16
69	El Sobrante	105	0	36	1	0	7	76	10	2	24	8	4	132	01:34	01:45	04:21	07:54
70	San Pablo	276	0	114	4	0	37	187	13	17	62	4	18	342	01:36	01:37	05:00	08:21
81	Antioch	240	0	2	1	2	13	181	4	15	52	18	0	286	01:36	01:29	04:14	07:15
82	Antioch	154	0	5	1	0	6	130	0	18	38	11	0	204	01:22	01:35	04:41	07:42
83	Antioch	198	0	1	1	2	19	151	1	9	50	8	1	242	01:35	01:35	04:42	07:51
84	Pittsburg	97	0	0	1	0	4	71	0	7	34	8	0	125	01:25	01:37	04:55	08:13
85	Pittsburg	213	0	0	1	2	25	141	4	9	64	18	3	267	01:23	01:34	04:34	07:41
86	Bay Point	182	0	1	2	1	9	153	4	7	32	9	4	221	01:28	01:37	05:04	08:01
87	Pittsburg	64	0	0	0	0	7	50	2	2	16	3	0	80	01:27	01:39	04:14	07:43
88	Antioch	126	0	9	1	5	4	97	3	2	32	7	0	151	01:22	01:38	05:01	08:13
CON		2	1	2	0	0	0	0	0	0	2	0	1	3	01:12	00:43		
**Other		152	1	166	9	4	6	64	8	1	70	3	1	166	01:23	01:09	06:22	08:40
		3608	2	359	37	21	205	2692	123	288	950	256	56	4628				

Time caps: Yes Processing: 5:00 mins; Turnout: 4:00 mins; Travel: 14:00 mins; Total Response: 16:00 mins (Revised on 03/27/2018)

Contra Costa County Fire Protection District

Station Summary Year: 2021 Month: 11

Area	City	Code 3 Calls	Fire			EMS			Public Service	Mistaken Alarm	False Alarm	Other NF	Total	PP - FD Processing	FD - FE Turnout	FE - FA Travel	Total Response
			Mutual Aid	Auto Aid	Struc.	Veg.	Other	Rescue									
01	Walnut Creek	127	0	0	1	0	3	87	4	19	44	13	0	171	01:36	04:21	07:36
02	Pleasant Hill	93	0	0	0	0	2	89	2	12	15	14	0	134	01:40	04:06	07:26
03	Walnut Creek	147	0	0	0	0	0	141	0	10	18	13	1	183	01:46	04:49	08:02
04	Walnut Creek	25	1	2	0	0	0	19	0	1	7	1	0	28	01:38	06:08	09:43
05	Pleasant Hill	110	0	0	0	0	3	89	1	6	17	17	0	133	01:36	04:34	07:39
06	Concord	302	0	0	4	2	15	238	5	21	82	14	0	381	01:34	04:32	07:37
07	Walnut Creek	54	0	0	0	0	0	43	1	11	15	12	0	82	01:36	04:18	07:12
08	Concord	132	0	0	0	0	0	114	2	17	27	6	0	166	01:37	04:21	07:35
09	Pacheco	127	0	0	1	0	4	89	5	10	40	13	1	163	01:39	04:19	07:27
10	Concord	75	0	0	1	0	1	66	1	9	16	3	0	97	01:21	04:33	07:29
11	Clayton	61	0	1	1	0	1	58	2	3	11	1	0	77	01:31	05:05	07:39
12	Martinez	89	0	0	0	1	4	63	4	9	28	5	1	115	01:30	06:14	09:31
13	Martinez	53	0	1	0	0	3	40	0	2	11	9	0	65	01:37	05:54	08:27
14	Martinez	65	0	0	0	0	2	56	0	5	11	7	0	81	01:29	05:00	07:38
15	Lafayette	65	0	5	2	0	0	57	5	10	16	7	1	98	01:32	05:18	08:16
16	Lafayette	11	0	3	0	0	0	8	0	2	6	1	0	17	01:19	05:04	08:06
17	Lafayette	9	0	0	0	0	0	10	2	2	0	2	0	16	01:18	04:24	07:21
18	Clyde	8	0	0	1	0	1	5	0	0	4	1	0	12	01:29	07:25	09:54
19	Martinez	1	0	1	0	0	0	2	0	0	1	1	0	4	00:52	00:40	09:50
21	Concord	36	0	0	0	1	0	33	3	1	11	1	0	50	01:44	06:27	09:50
22	Concord	32	0	0	0	0	0	24	0	4	9	4	0	41	01:19	05:09	07:58
69	El Sobrante	58	0	18	0	0	4	48	2	3	12	2	4	75	01:41	04:00	07:21
70	San Pablo	248	0	100	2	0	11	184	13	14	54	3	21	302	01:38	04:31	07:53
81	Antioch	216	0	4	4	0	12	166	5	15	54	17	1	274	01:32	03:52	07:06
82	Antioch	143	0	1	1	0	5	122	3	12	30	6	1	180	01:37	04:35	07:42
83	Antioch	183	0	0	2	0	18	156	3	14	25	13	1	232	01:38	04:37	07:50
84	Pittsburg	103	0	0	1	0	2	63	4	9	45	4	0	128	01:33	04:45	07:51
85	Pittsburg	211	0	0	3	0	12	163	4	18	58	11	0	269	01:32	04:40	07:41
86	Bay Point	154	0	0	2	0	16	119	5	12	33	5	0	192	01:35	04:28	07:25
87	Pittsburg	63	0	0	0	0	1	57	2	5	11	4	0	80	01:29	04:30	07:45
88	Antioch	123	0	7	2	0	3	97	5	6	35	9	0	157	01:27	05:16	08:12
CON		2	0	1	1	0	0	1	0	0	0	0	0	2	00:51	05:31	07:53
**Other		123	0	133	3	0	6	66	3	2	46	5	2	133	01:26	05:21	07:38
		3249	1	277	32	4	129	2573	86	264	792	224	34	4138			

(Revised on 03/27/2018)

Time caps: Yes Processing: 5:00 mins; Turnout: 4:00 mins; Travel: 14:00 mins; Total Response: 16:00 mins



CONTRA COSTA COUNTY Fire Protection District



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Aid Provided (10/1/2021 - 10/31/2021)

Apparatus

Automatic Aid Agreements

After Action Review

Fuel Log

Bid Assignment

Fire Trails

Forms

Monthly Standby

Incident Review

Significant Incident Reporting

NFIRS

Occupational Exposure Tracking Form

Operations Meeting Minutes

Programs

Reports

Training

Reserve Calendar

Logout

Unit counts based on Business Rule (ST64, ST70)

Provider	Jurisdiction								
	CCE	CON	CRK	ECR	MOR	POE	RDO	RMD	SRM
CCE	-	26/38	0/0	0/0	0/0	0/0	0/0	0/0	0/0
CDF	36/41	2/2	0/0	0/0	1/1	0/0	0/0	0/0	0/0
CON	47/67	-	2/2	3/3	25/38	26/36	20/32	89/114	0/0
CRK	1/1	2/2	-	0/0	0/0	2/3	11/18	1/1	0/0
ECR	1/1	24/24	0/0	-	3/3	2/4	2/2	74/101	0/0
MOR	1/1	10/14	0/0	0/0	-	0/0	0/0	0/0	0/0
POE	0/0	39/39	0/0	0/0	1/1	-	23/24	1/1	0/0
RDO	0/0	3/3	4/6	0/0	0/0	26/30	-	0/0	0/0
RMD	0/0	135/173	0/0	41/47	0/0	2/5	1/2	-	0/0
SRM	2/4	14/15	0/0	0/0	0/0	0/0	0/0	1/1	-
TNT	0/0	1/4	0/0	0/0	0/0	0/0	0/0	0/0	0/0

Response Area - Contract

Jurisdiction	Response Area	Provider	Incidents	Units
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CONTRA COSTA COUNTY Fire Protection District



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Unit counts based on Business Rule (ST64, ST70)

Provider	Jurisdiction								
	CCE	CON	CRK	ECR	MOR	POE	RDO	RMD	SRM
CCE	-	23/29	0/0	0/0	0/0	0/0	0/0	0/0	0/0
CDF	25/33	1/1	0/0	0/0	0/0	0/0	0/0	0/0	0/0
CON	31/38	-	1/1	2/2	16/18	20/23	12/17	88/96	0/0
CRK	0/0	0/0	-	0/0	0/0	1/1	7/9	1/1	0/0
ECR	0/0	9/12	0/0	-	3/4	1/1	2/2	66/73	0/0
MOR	0/0	9/20	0/0	0/0	-	0/0	0/0	0/0	0/0
POE	0/0	43/43	1/1	0/0	0/0	-	22/22	1/1	0/0
RDO	0/0	1/1	5/5	0/0	0/0	22/30	-	0/0	0/0
RMD	1/1	88/104	0/0	23/28	1/1	0/0	1/1	-	0/0
SRM	0/0	6/6	0/0	0/0	0/0	0/0	0/0	0/0	-

Response Area - Contract

Jurisdiction	Response Area	Provider	Incidents	Units
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DATE	DAY	SHIFT	SL	VAC	WC	OTHER	TOTAL	TOTAL OT	MAN OT	EXP. OTHER
4	MON	A	5.0	6.0	5.0	1.0	17.0	19.0	6.0	AL 1
5	TUE	A	3.0	9.0	5.5	1.0	18.5	19.5	1.0	AL .50, SPEC .50
10	SUN	A	8.5	11.0	6.0	0.0	25.5	29.0	18.5	
11	MON	A	6.0	8.5	6.0	0.0	20.5	23.5	6.0	
16	SAT	A	6.0	10.0	5.0	0.0	21.0	23.0	9.0	
17	SUN	A	2.0	8.5	5.0	0.0	15.5	18.5	4.0	
22	FRI	A	8.0	9.0	6.0	0.0	23.0	26.0	16.0	
23	SAT	A	6.0	8.0	6.0	0.0	20.0	24.0	15.0	
28	THU	A	6.0	6.0	7.0	1.0	20.0	21.0	7.0	SPEC 1
29	FRI	A	12.0	11.0	6.0	0.0	29.0	31.0	17.0	
1	FRI	B	10.0	10.0	8.0	0.0	28.0	28.0	17.5	
6	WED	B	5.0	4.0	9.0	0.0	18.0	23.0	8.0	
7	THU	B	4.5	3.0	9.0	1.0	17.5	23.0	6.0	LOA .50, SPEC .50
12	TUE	B	3.5	2.5	9.0	1.0	16.0	24.0	0.0	SPEC 1
13	WED	B	3.0	3.0	9.0	1.5	16.5	23.0	7.0	SPEC 1.5
18	MON	B	7.5	3.0	9.0	1.0	20.5	26.5	3.5	SPEC 1
19	TUE	B	9.0	2.5	9.0	1.0	21.5	27.0	2.0	SPEC 1
24	SUN	B	7.0	10.0	11.0	1.0	29.0	36.0	27.0	PH 1
25	MON	B	10.0	5.0	11.0	0.0	26.0	33.5	18.0	
30	SAT	B	6.5	11.0	11.0	1.0	29.5	37.0	30.0	
31	SUN	B	4.5	10.0	11.0	1.0	26.5	30.5	21.5	AL 1
2	SAT	C	14.0	12.0	7.0	0.0	33.0	39.0	33.0	
3	SUN	C	13.0	11.0	7.0	0.0	31.0	38.0	31.0	
8	FRI	C	8.0	10.5	7.0	1.0	26.5	31.5	28.0	AWOP 1
9	SAT	C	7.0	10.5	7.0	0.0	24.5	29.5	22.0	
14	THU	C	8.0	5.0	7.5	1.0	21.5	27.0	13.5	AWOP 1
15	FRI	C	7.0	10.5	8.0	1.0	26.5	31.0	17.5	AWOP 1
20	WED	C	5.0	5.5	6.0	2.0	18.5	24.5	2.0	AWOP 1, SPEC 1
21	THU	C	4.0	6.0	6.0	2.0	18.0	23.5	0.0	SPEC 2
26	TUE	C	8.5	4.5	6.0	1.0	20.0	24.0	4.0	AWOP 1
27	WED	C	10.0	4.0	6.0	1.0	21.0	25.0	1.0	AWOP 1

AVG DAILY 7.0 7.4 7.5 0.7 22.6 27.1 12.6

AVG A 6.3 8.7 5.8 0.3 21.0 23.5 10.0

AVG B 6.4 5.8 9.6 0.8 22.6 28.3 12.8

AVG C 8.5 8.0 6.8 0.9 24.1 29.3 15.2

RANGE 2.0-14.0 2.5-12.0 5.0-11.0 0.0-2.0 15.5-33.0 18.5-39.0 0.0-33.0

AL - Administrative Leave
AWOP - Absent Without Pay
FH - Floating Holiday
JD - Jury Duty

LOA - Leave of Absence
ML - Military Leave
OPST - Strike Team
SPEC - Special Assignment

MAN OT-Mandatory OT

2021 ANNUAL REPORT



CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT ADVISORY FIRE COMMISSION

Erel Betser, District I

Matthew Guichard, District II (Chair, July – December; Vice Chair, January – June)

Michael Daugelli, District III

Debra Galey, District IV (Chair, January – June)

Richard S. Nakano, District V

Mike Egan, At Large #1

Richard T. Chapman, At Large #2 (Vice Chair, July – December; Liaison to the Board of Directors)

Latonia Ellingberg, Staff

Soheila Bana, At-Large Alternate #1 (June – December)

Walter Fields, At-Large Alternate #2

Clayton Laderer, At-Large Alternate #3

2021 ANNUAL REPORT

Contra Costa County Fire Protection District Advisory Fire Commission

Meetings: Bi-monthly meetings were held: February, April, June, August, October, and December. Special meetings were held: May, July, and September.

Location/Time: All meetings were virtual-only.

Chair: Matt Guichard (July – December); Debra Galey (January – June)

Staff: Latonia Ellingberg

Reporting Period: January through December 2021

I. ACTIVITIES

- Conducted regular business of the Commission
- Conducted regular business of the Commission as well as the following Committees:
 - Apparatus & Equipment*
 - Bylaws
 - Budget*
 - Personnel*
 - Property and Annexation*

*(*All above committee business conducted during the course of regular meetings.)*

- Attended Contra Costa County Fire Commissioners Association Meetings
- Attended Board of Supervisors Meetings (virtual)
- Attended Contra Costa County Fire Protection District Board of Directors meetings (virtual)
- Attended the Line of Duty Death Memorial Service (virtual)
- Attended Fire Academy Graduation Ceremony (virtual)
- Attended Fire District Annual Open House (virtual)
- Attended various city council, town hall, and other fire board meetings

II. ACCOMPLISHMENTS

- Conducted public hearings to resolve public complaints regarding weed abatement charges
- Approved adjustments to weed abatement charges
- Exercised oversight of the approval process for the disposal of surplus property

- Provided feedback on fire prevention activities, suppression leave, incident summary reports and response times
- Provided feedback on annual budget

III. ATTENDANCE/REPRESENTATION

- Vacancies: At-Large Alternate #1 was vacant January through May.
- Diversity: Commission consists of a variety of retired and active business professionals/owners including Engineer; Attorney; retired High School Teacher; Management Analyst; retired Security Advisor, former Police Detective, and volunteer Firefighter/EMT; retired Fire Captain; Real Estate Agent and retired Transportation Engineer; Paramedic; Physical Assistant and Fire Academy Instructor.
- Level of Participation:

Regular Mtgs.	
Betser	5 of 9
Chapman	7 of 9
Daugelli	9 of 9
Egan	6 of 9
Galey	8 of 9
Guichard	8 of 9
Nakano	8 of 9
Bana (At-Large Alternate #1)	6 of 7
Fields (At-Large Alternate #2)	9 of 9
Laderer (At-Large Alternate #3)	9 of 9

- Quorum Frequency: No meetings cancelled due to lack of a quorum.

IV. TRAINING/CERTIFICATION

- Commissioners Bana, Chapman, Daugelli, Galey, Guichard, and Laderer completed Brown Act Training and Ethics Training.

V. PROPOSED WORK PLAN/OBJECTIVES FOR NEXT YEAR

- Contribute to the development of a weed abatement appeal process.
- Attend meetings relative to fire service issues.
- Provide input to the Board of Directors.
- Continue to attend Contra Costa County Fire Commissioners Association meetings.
- Continue to monitor citizen complaints stemming from the District's weed abatement program.
- Continue to approve adjustments to weed abatement charges.
- Continue to exercise oversight of the approval process for the disposal of surplus property.
- Continue to explore alternate funding sources.



CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

Advisory Fire Commission 2022 Proposed Meeting Dates

Regular Meetings

(2nd Monday, even months)

February 14

April 11

June 13

August 8

October 10

December 12

Special Meetings (Tentative)

(2nd Monday, May through September)

May 9

July 11

September 12



CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT

December 13, 2021

TO: Advisory Fire Commission

FROM: Lewis T. Broschard III, Fire Chief

RE: Fire Chief's Report

- **Annexation Update.** The annexation process is moving forward. We are tentatively planning for the sphere of influence change to be considered by LAFCO in January 2022 and the annexation application to be considered at a LAFCO hearing in February 2022. We continue the ongoing planning process and have held two organization-wide webinars to keep our members informed. Significant support from Measure X will assist in fire station construction, apparatus procurement, and staffing for future needs of the annexation.
- **EMS Update.** We continue working with the LEMSA to gain permission to utilize Basic Life Support (BLS) ambulances as augmentation to Advanced Life Support (ALS) units currently deployed. This would provide much needed additional transport capacity to our current delivery model which continues to be strained due to high call volume and staffing issues at the paramedic rank.

APOT (Ambulance Patient Off-Load Time), the wait time for hospitals to take charge of patient care at the emergency room, is at an all-time high. This impacts the ability to make ambulances available for subsequent calls for service. In essence, the Alliance is supplementing hospital staffing with ambulance crews thereby keeping them from responding to additional calls for service.

The LEMSA, Alliance, and the Hospital Council recently met to discuss this problem. The Alliance requested a follow-up meeting with hospital representatives to hear their solutions for this ascending crisis.

- **Fire Prevention Update.** Zonehaven evacuation zones are completed and online throughout the entire county. A presentation of the Zonehaven program will be scheduled for the Board in January.

Fire Inspector recruitment and interviews will continue in December to fill recent vacancies.

We are continuing to collaborate with CCC Public Works and cities to identify evacuation routes that need fuel reduction utilizing our hand crew. Measure X funds

to support our hand crew as a year-round resource will ensure fuel reduction work will be maintained during the winter months.

All state-mandated occupancy inspections are completed for 2021.

The implementation of the new Fire Prevention Bureau inspection and records management program goes live December 2. This system replaces our current program that dates back to 2009 and will allow for more efficient operations, less need for traditional forms and paper usage, and allow for inspections to be completed in the field on a tablet.

- Logistics Update.

Fire Station 86 construction is 55 days ahead of schedule.

Construction in preparation for installation of a new fuel tank began at Fire Station 9 on December 1.

Engineer and Battalion Chief promotional tests were conducted in November.

Planning for expansion and buildout of our Administration building is underway with an eye toward accommodating post-annexation staff additions.

Recruitment continues with applications open for both a logistics manager in the Supply Division as well as a mechanic for the Apparatus Shop.

- Communications Update. Recruitment is proving challenging with our recent Fire Communications Manager recruitment producing just three qualified candidates of which only one was interviewed. The District did not make a job offer. This recruitment will be reopened in January with hopes of increasing the candidate pool. Similarly, the District is still working to fill the vacant Information Systems Technician II position.

We are also working with County Human Resources on a new recruitment for Fire Dispatcher with oral board interviews being conducted in early December.

The planning and design phase of the Fire Communications Center remodel continues with the architect and dispatch console designers working on initial console layout designs and options.

The Google Workspace transition is nearing final completion with a few remaining issues to adjust and/or correct. District Information Systems staff are assisting the East Contra Costa Fire Protection District with their transition to Google in order to make communications more efficient during our pending annexation.

Telecommunications staff have concluded their trial project for wired LAN connections to all mobile data computers (MDCs) in emergency response vehicles

with good results. The entire fleet of emergency response vehicles will be switched over to wired LAN connections for their MDCs in the next few months.

- Emergency Operations Update. We were able to reduce our wildland responses to non-peak fire season standards at the end of October.

Crews remained busy with 13 working structure fires in the District in October, requiring a total of 109 fire crews, a slight increase over 2020. Ten of these fires occurred between the hours of midnight and 7:00 a.m.

Staffing is still constrained by an increased number of personnel on long-term injury leave. This is having an impact on daily operations with the need to hold personnel for mandatory overtime shifts.

Interviews were conducted the week of November 30 for lateral firefighter-paramedic and lateral firefighter to select candidates for Academy 57 which is scheduled for spring of 2022. Approximately 150 interviews were conducted to fill 30 spots in the academy.

- Training Update. Academy 56 is going well. The recruits have entered week seven of their 19-week academy. Recent training has focused on forcible entry, ladder evolutions, and fire hose handling and manipulation training.

The Training and Safety Division is proud to welcome Fire Captain Tom Waller as our newly appointed 40-hour Training Captain. Tom comes to the Division as a tenured Fire Captain. Captain Waller's area of focus will be continuing education development, hazardous materials, and annexation training.